

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
REGULAR MEETING

DATE: November 8, 2012

TIME: Regular Meeting 7:00 p.m.

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING – GENERAL FUNCTION

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Regular Meeting Agenda

It is recommended that the Governing Board adopt the Regular Meeting Agenda.

Motion _____ Second _____ Vote _____

- E. Approval of the Minutes

1-14

It is recommended that the Governing Board approve the Minutes of the October 18, 2012 Executive Session, Regular Meeting, and Executive Session. (Governing Board member not present for the first Executive Session was Mr. Aaron Jahneke. All Governing Board Members were in attendance for the Regular Meeting and second Executive Session.)

Motion _____ Second _____ Vote _____

- F. Current Events: Governing Board and Superintendent
The Palo Verde Lions Team consisting of Angela Castro, Pete Osmussen, Lisa Dotson, Bridget Munck, and Kim Powers will be sharing how they integrate the Arizona Common Core Standards across disciplines and also how they are using and annotating the text. The text annotation strategies were a result of the tri-district meetings with Glendale Union High School District.
- G. Special Recognition
Acacia Elementary School has been selected by the State of Arizona as a National Title I Distinguished School. Each state may only name two schools as National Title I Distinguished Schools per year, therefore, this is an especially prestigious honor.

I. REGULAR MEETING – GENERAL FUNCTION (continued)

H. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

I. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

- *A. Approval/Ratification of Vouchers** 15
The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.
- *B. Personnel Items** 16-18
Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.
- *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)** 19
1. Arrowhead Promotion & Fulfillment donated a gift card in the amount of \$500.00 and a case of Lysol disinfecting wipes (as the grand prize winner in the Lysol "Healthy Classroom" sweepstakes) to be used for the benefit of 5th grade students at Chaparral Elementary School.
 2. Target, Take Charge of Education Program, donated a rebate check in the amount of \$331.38 to be used for the benefit of students at John Jacobs Elementary School.
 3. Cardinals Charities donated a check in the amount of \$398.74 to be used for the benefit of students at John Jacobs Elementary School.
 4. Orangewood Parent Teacher Association donated a check in the amount of \$414.75 to be used for kindergarten field trips at Orangewood School.
 5. Assistance League of Phoenix donated books with an approximate value of \$3,671.24 to be used for the benefit of students in kindergarten, second, and fourth grades at Richard E. Miller Elementary School.
 6. Assistance League of Phoenix donated books with an approximate value of \$3,513.62 to be used for the benefit of students in kindergarten, second, and fourth grades at Sunnyslope School.
- *D. Out-of-State Travel** 20-22
1. Bill Adams, Governing Board Member, to attend the 40th Annual Federal Relations Network Conference, January 27-29, 2013, in Washington, D.C., at a cost of \$1,570.00.
 2. Chris Lieurance, Director of Management Information Services, and Art Tobin, Program Coach/Technology, to attend a meeting with Smart Technologies, TBD, in Calgary, Canada, at no cost to the District.

II. CONSENT AGENDA (continued)

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|---|-------|
| *E. Submission of the Science Foundation Arizona Network Helios STEM School Pilot Grant in an Amount Not to Exceed \$500,000.00 over 36 Months | 23 |
| *F. Annual Intergovernmental Cooperative Purchase Agreements with the Strategic Alliance for Volume Expenditures (SAVE) and The Cooperative Purchasing Network (TCPN) | 24-25 |
| *G. Issue RFP for Specified Services – No. 12.020, Student Identification System | 26-27 |

III. ACTION / DISCUSSION ITEM

- | | |
|--|-------|
| A. 2012-2013 Revenue Budget (Cathy Thompson) | 28-30 |
|--|-------|

Motion _____ Second _____ Vote _____

IV. INFORMATION / DISCUSSION ITEMS

- | | |
|--|-------|
| A. United Way Update (Pam Horton) | 31 |
| B. 2012 Accountability Update - Assessment Report: Part One (Janet Sullivan) | 32-64 |
| C. Continuous Improvement Plans (Janet Sullivan) | 65-66 |

V. FUTURE AGENDA ITEMS

VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

VII. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

**GOVERNING BOARD MINUTES: EXECUTIVE SESSION, REGULAR MEETING,
EXECUTIVE SESSION**

2012-2013

October 18, 2012

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. SPECIAL MEETING

A. Call to Order and Roll Call

Mr. Maza called the meeting to order at 6:50 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, and Mrs. Tee Lambert. Mr. Aaron Jahneke was not in attendance.

B. Adoption of the Special Meeting Agenda

UNANIMOUS

A motion was made by Mr. Adams that the Governing Board adopt the Special Meeting Agenda. The motion was seconded by Mrs. Lambert. The motion carried.

II. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

UNANIMOUS

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Special Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

A motion was made by Mrs. Lambert to call for an Executive Session. The motion was seconded by Ms. Graziano. The motion carried.

III. RECESSING OF SPECIAL MEETING FOR EXECUTIVE SESSION

IV. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S. §38-431.03 unless pursuant to specific statutory exception.

October 18, 2012

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

V. **RECESSING OF EXECUTIVE SESSION FOR REGULAR MEETING**

VI. **REGULAR MEETING – GENERAL FUNCTION**

A. **Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:19 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

B. **Moment of Silence and Meditation**

Mr. Maza called for a moment of silence and meditation.

C. **Pledge of Allegiance**

Mr. Maza acknowledged members from Boy Scout Pack 563 and asked them to lead the Pledge of Allegiance.

D. **Adoption of the Regular Meeting Agenda**

A motion was made by Mr. Jahneke that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mrs. Lambert. The motion carried.

UNANIMOUS

E. **Approval of the Minutes**

A motion was made by Mr. Adams that the Governing Board approve the Minutes of the September 27, 2012 Regular Meeting. The motion was seconded by Mr. Jahneke. The motion carried. Mr. Maza abstained from the vote.

UNANIMOUS

F. **Current Events: Governing Board and Superintendent**

Dr. Cook introduced Ms. Joslyn Brown, a Lookout Mountain second grade teacher, who shared a common core lesson using critical thinking that she used with her students.

Mr. Adams shared that he co-facilitated the Arizona School Boards Association (ASBA) Maricopa County Workshop and thanked Ms. Graziano for her attendance. He stated that Ms. Graziano and Mrs. Lambert were recognized for their work with ASBA programs for continuing education and training. The District recognized those achievements at the September 27, 2012 Governing Board meeting when Mr. Adams, Ms. Graziano, and Mrs. Lambert were presented with plaques and duplicate plaques were displayed in the District's Governing Board Room.

Mr. Adams shared that he enjoyed visiting Abraham Lincoln Traditional School. He met with Principal Tara Mayole and her staff and was impressed with everything the staff was doing.

Mrs. Lambert shared that she enjoyed attending Sunset Elementary School's first Parent University which was well attended by parents and students.

October 18, 2012

Mrs. Lambert shared that she enjoyed attending the BEGIN Program's 25th Anniversary Celebration. She congratulated the BEGIN Program for providing new teachers with the necessary tools to be successful in the classrooms which benefits the students and the community.

Mr. Jahneke shared that he enjoyed attending the BEGIN Program's 25th Anniversary Celebration.

Mr. Jahneke shared that he attended a press conference where Mr. Maza did a good job of speaking about one of the ballot initiatives.

Ms. Graziano shared the following:

- Enjoyed attending the Arizona School Boards Association (ASBA) Maricopa County Workshop.
- Enjoyed attending the BEGIN Program's 25th Anniversary Celebration. She congratulated and thanked Dr. Maggie Westhoff for her efforts with the new teachers.
- Acknowledged all the teachers who planned field trips to be approved on the Consent Agenda. She thanked the teachers for providing students the opportunities to visit places they might not have been able to see on their own.

Mr. Maza thanked the Board and Mr. Jahneke for conducting the September 27, 2012 Governing Board meeting in his absence.

Mr. Maza thanked his collegial Board members from other school districts who attended the press conference where he spoke about one of the ballot initiatives. He stated that when speaking at the press conference, they kept in mind that they were elected officials to be stewards of taxpayer dollars, as well as stewards to serve students, families, and the community.

G. Special Recognition

Dr. Cook recognized Maria Farmer, principal of Desert View Elementary School, who received the Administrator Appreciation Award of 2012 from AzAHPERD (Arizona Association of Health, Physical Education, Recreation and Dance). Dr. Cook introduced Maria Farmer and Vicky Bonavito, physical education teacher, who nominated Ms. Farmer for the award. Ms. Bonavito stated that Ms. Farmer was very supportive of her physical education program and had participated with the students during class. Ms. Farmer thanked Ms. Bonavito for nominating her for the award and advised that Ms. Bonavito is a phenomenal teacher who connects physical education activities to math, reading, and language arts. Dr. Cook congratulated Ms. Farmer and presented her with flowers.

H. Public Participation

There was no public participation.

I. Approval of the Consent Agenda

A motion was made by Mr. Adams that the Governing Board approve the Consent Agenda items as presented. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

Approved and ratified the vouchers as presented.

UNANIMOUS

October 18, 2012

***B. Personnel Items**

UNANIMOUS

Approved the personnel items as presented.

***C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

UNANIMOUS

Approved the public gifts and donations as presented.

1. CORE Construction, Inc. donated a check in the amount of \$2,500.00 to be used to purchase technology items for students in the Washington Elementary School District.
2. Chasse Building Team donated a check in the amount of \$1,000.00 to be used to purchase iPads for the Washington Elementary School District.
3. D.L. Withers Construction donated a check in the amount of \$2,500.00 to be used to purchase iPads for the Washington Elementary School District.
4. Orcutt Winslow Partnership donated a check in the amount of \$2,500.00 to be used to purchase iPads for the Washington Elementary School District.
5. Adolfson & Peterson Construction donated a check in the amount of \$2,500.00 to be used to purchase iPads for the Washington Elementary School District.
6. Office Max donated school supplies with an approximate value of \$3,500.00 to be used for the benefit of students at Cactus Wren Elementary School.
7. The Washington Education Foundation donated a check in the amount of \$1,000.00 to be awarded to the school that raises the most money per capita for the United Way campaign. They also donated \$50.00 in Westcor gift cards, \$370.00 in Starbucks gift cards and \$50.00 for coordinator training to support the United Way Campaign.
8. The Washington Education Foundation donated a check in the amount of \$500.00 to be used for the Retiree Reception expenses.
9. Office Max donated office supplies through their "A Day Made Better" program with an approximate value of \$1,088.10 to be used for the benefit of Desert View Elementary School.
10. Office Max donated office supplies through their "A Day Made Better" program with an approximate value of \$2,500.00 to be used for the benefit of Desert View Elementary School.
11. John C. Lincoln Health Foundation, Betty's Kids, donated a check in the amount of \$24,980.28 to be used for the educational and social needs of children in the Desert View Elementary School attendance area. These funds were donated to the Betty's Kids Committee to carry out the legacy of Betty Bellanger.
12. Thornburg Investment Management donated a check in the amount of \$2,000.00 to be used for student publications and student media productions at Mountain Sky Junior High School.

October 18, 2012

13. The Ocotillo Elementary School Parent/Teacher Organization donated a television and wall mount with an approximate value of \$642.06 to be used for parent communication and to celebrate students at the school.
14. Cardinals Charities donated a check in the amount of \$398.74 to be used to supplement costs of field trips at Orangewood School.
15. Target donated a gift card with a value of \$500.00 to be used to purchase books for classrooms and the library at Richard E. Miller Elementary School.
16. The Richard E. Miller Elementary School Parent/Teacher Organization donated a check in the amount of \$2,064.62 to be used to purchase library and enrichment books for the school.
17. John F. Long donated a check in the amount of \$1,000.00 to be used to purchase iPads to support the needs of identified special needs students.
18. The Sunset Parent/Teacher Organization donated \$500.00 to be used for incentives for the after school program.
19. James Schunn donated a check in the amount of \$500.00 to be used to purchase sports equipment for students at Royal Palm Middle School.

***D. Out-of-County/State Field Trips**

UNANIMOUS

Approved the out-of-county/state field trips as presented.

1. Stacy Bauer, Acacia Elementary School, submitted an out-of-county/state field trip to Sea World, San Diego, CA, May 16-18, 2013, for 6th grade students at a cost of \$23,055.09.
2. Thomas Aron, Alta Vista Elementary School, submitted an out-of-county/state field trip to Placencia High School, Placencia, CA, and Disneyland, Anaheim, CA, May 10-12, 2013, for 5th and 6th grade students at a cost of \$5,161.18.
3. Alexandria Monterroza, Arroyo Elementary School, submitted an out-of-county/state field trip to Catalina Island Marine Institute, Toyon Bay, Avalon, CA, May 7-10, 2013, for 6th grade students at a cost of \$12,025.10.
4. Heidi McKeever, Cholla Middle School, submitted an out-of-county/state field trip to Disneyland, Anaheim, CA, May 17-18, 2013, for 7th and 8th grade students at a cost of \$18,648.00.
5. Sarah Lok, Ironwood Elementary School, submitted an out-of-county/state field trip to Queen Mary Port, Long Beach, CA, Catalina Island Marine Institute, Toyon Bay, Avalon, CA, April 21-24, 2013, for 6th grade students at a cost of \$17,329.81.
6. Sarah Kakritz, John Jacobs Elementary School, submitted an out-of-county/state field trip to Grand Canyon National Park, Grand Canyon, AZ, April 5, 2013, for 4th grade students at a cost of \$3,500.00.
7. Ilaise Levrets, Lakeview Elementary School, submitted an out-of-county/state field trip to Benson, AZ, Kartchner Caverns State Park, Bisbee, AZ, Queen Mine Tour, Tombstone, AZ, and Tombstone City Park, Tombstone, AZ, May 10, 2013, for 6th grade students at a cost of \$9,650.00.

October 18, 2012

8. Lisa Lacey, Lookout Mountain Elementary School, submitted an out-of-county/state field trip to the Renaissance Festival, Apache Junction, AZ, February 14, 2013, for 6th grade students at a cost of \$3,554.00.
9. Claire Ostapuk, Lookout Mountain Elementary School, submitted an out-of-county/state field trip to Catalina Island Marine Institute, Toyon Bay, Avalon, CA, February 10-13, 2013, for 6th grade students at a cost of \$40,897.55.
10. Anthony Murphy, Mountain Sky Junior High School, submitted an out-of-county/state field trip to Marana High School, Tucson, AZ, January 25-26, 2013, for 7th and 8th grade students at a cost of \$225.00.
11. Kirsten Dukeshier, Mountain Sky Junior High School, submitted an out-of-county/state field trip to the Heritage Festival and Disneyland, Anaheim, CA, May 17-19, 2013, for 7th and 8th grade students at a cost of \$49,419.00.
12. Stacey Smith, Mountain View School, submitted an out-of-county/state field trip to Dons Club Discovery Camp, Apache Junction, AZ, January 18, 2013, for 4th grade students at a cost of \$1,203.00.
13. Elizabeth Marshall, Orangewood School, submitted an out-of-county/state field trip to the Ocean Institute, Dana Point, CA, June 2-6, 2013, for 6th grade students at a cost of \$28,870.00.
14. Ken Simmons, Palo Verde Middle School, submitted an out-of-county/state field trip to Catalina Island Marine Institute, Toyon Bay, Avalon, CA, May 9-12, 2013, for 8th grade students at a cost of 16,817.23.
15. Ted Rexall-Scott, Richard E. Miller Elementary School, submitted an out-of-county/state field trip to SSV Tole Mour, Long Beach, CA, May 15-17, 2013, for 5th and 6th grade students at a cost of \$13,899.08.
16. Azucena Parra and Tameri Bayus, Royal Palm Middle School, submitted an out-of-county/state field trip to Disneyland, Anaheim, CA, May 17-18, 2013, for 6th, 7th, and 8th grade students at a cost of \$18,648.00.
17. Kathy Schene, Sahuaro Elementary School, submitted an out-of-county/state field trip to the Renaissance Festival, Apache Junction, AZ, February 12, 2013, for 1st through 6th grade students at a cost of \$764.00.
18. Kathy Schene, Sahuaro Elementary School, submitted an out-of-county/state field trip to Walnut Canyon, Flagstaff, AZ, March 18, 2013, for 4th, 5th, and 6th grade students at a cost of \$1,345.00.
19. Kathy Schene, Sahuaro Elementary School, submitted an out-of-county/state field trip to Wupatki National Park, Flagstaff, AZ, November 2, 2012, for 2nd through 6th grade students at a cost of \$1,147.50.
20. Stephanie Yocom, Shaw Butte Elementary School, submitted an out-of-county/state field trip to the Renaissance Festival, Apache Junction, AZ, February 12, 2013, for 6th grade students at a cost of \$1,441.50.
21. Joel Barfoot, Sunburst Elementary School, submitted an out-of-county/state field trip to Camp Sky Y, Prescott, AZ, May 2-3, 2013, for 4th grade students at a cost of \$8,301.70.

October 18, 2012

22. Sam Karraker, Sunnyslope School, submitted an out-of-county/state field trip to Disneyland, Anaheim, CA, May 18-19, 2013, for 7th and 8th grade students at a cost of \$18,136.52.

***E. Out-of-State Travel**

UNANIMOUS

Approved the out-of-state travel as presented.

1. Linda Duah, gifted teacher at Chaparral Elementary School, to attend the National Association for Gifted Children Conference, November 14-18, 2012, in Denver, CO, at a cost of \$110.00.
2. Dorothy Watkins, Administrator of Social Services, to attend the Office of Safe and Healthy Students/Elementary and Secondary School Counseling New Grantee Meeting, November 16, 2012, in Washington, D.C., at a cost of \$918.00

***F. Annual Intergovernmental Cooperative Purchase Agreements with Strategic Alliance for Volume Expenditures (SAVE) and National Intergovernmental Purchasing Alliance (NIPA)**

UNANIMOUS

***G. Annual Intergovernmental Cooperative Purchase Agreements with the State Procurement Office (SPO)**

UNANIMOUS

***H. Acceptance of the U.S. Department of Education Elementary and Secondary School Counseling Grant in the Amount of \$1,109,480.00 and the Maricopa County Department of Health Tobacco Prevention Grants in the Amount of \$15,000.00**

UNANIMOUS

***I. Amendment to the Intergovernmental Agreement with the City of Phoenix for the Head Start Program**

UNANIMOUS

***J. Intergovernmental Agreement with the Glendale Union High School District**

UNANIMOUS

VIII. RECESSING OF REGULAR MEETING FOR PUBLIC HEARING

IX. PUBLIC HEARING

A. Bond and Capital Projects Update

Dr. Cook introduced Ms. Cathy Thompson who provided a bond and capital projects update, as required by law. Ms. Thompson reviewed the 2001 and 2010 bond authorization, as well as, additional funding sources used for projects. She reviewed the projects completed in the 2011-2012 school year, e.g., parking lots, flooring, landscaping, playground/shade structures. She reported on construction projects in progress. Ms. Thompson stated that bond funds were used for many of these projects that would have been funded by Building Renewal funds which the District no longer receives.

Mr. Adams referred to the Capital Project Plan Summary and made the observation that in many cases, projects came in under the projected budget. Ms. Thompson advised that several projects were under the projected budget, however, in some cases, the scope of the project was larger than anticipated and additional budget needed to be added.

October 18, 2012

Mrs. Lambert thanked Ms. Thompson and her staff for the level of detail on the bond projects and the regular updates. Mrs. Lambert appreciated the support of the community by voting for the bond authorizations. The bond funds allowed the District to maintain its buildings and grounds which would not have been able to be completed because of the reduction in regular funding.

A community member commented she lived near Cactus Wren Elementary School and that the construction crew did a good job with little disruption to the neighbors.

A community member asked the following questions:

- Why is the revised budget so much higher? – Ms. Thompson responded that the original projections were approximately \$87 million, however, the bond was for \$64 million and multiple additional funding sources were added to supplement the projects.
- Why was the original budget for Desert Foothills \$8 million and revised budget was \$4 million? Why such an increase in the Wide Area Network upgrades? - Ms. Thompson replied that scopes change, e.g., some schools may not have needed the renovations that were planned years before. Wide Area Network costs were due to upgrade of infrastructure for new computers.
- Why are there so many projects with no original budget, but final budget? Did you do what voters approved? - Ms. Thompson stated that what is written in the bond pamphlet are renovations or rebuild projects that are planned and will not be changed, if possible. It is difficult to list specific projects for bond funding because the scope of a project could change. Therefore, it is listed as general guidelines, e.g., administration, classroom, technology, school buses, etc.
- Why was there such an increase in the District Service Center? - Ms. Thompson answered because the project was completed at the end of the bond and prices went up significantly by the time the project was scheduled. She stated that the District had to add supplemental funding to complete the project.
- Why did budget for Lookout Mountain change from the original? – Ms. Thompson responded that the cost of the construction of the building was \$13 million and the total cost, including furniture and equipment, would be \$18 million.
- How do we know what the real budget was for Lookout Mountain- Ms. Thompson stated that the District did not identify specific projects in the bond pamphlet. The District had planned \$16-\$18 million for the Lookout Mountain project. Ms. Thompson advised she would need to research the \$32 million original budget amount and asked the community member to leave his contact information and she would let him know the results of her review. Ms. Thompson stated that the District's website has a picture of the presentation board that is at the school which shows the approximate cost of the project to be \$16-\$18 million, however, the construction site cost is estimated to be \$14 million.
- Was there a survey of buildings done before choosing Lookout Mountain to rebuild? - Ms. Thompson responded that the District evaluated three schools and Lookout Mountain was the only one designated to rebuild.
- What was the estimated cost to refurbish Lookout Mountain? - Ms. Thompson stated she did not have that detail with her, but would be happy to call the community member with the information.

Mrs. Lambert asked if the District added supplemental funds to the bond funds for the capital projects. Ms. Thompson replied that it was necessary for the District to add supplemental funds because the \$65 million in bond funds was not sufficient to cover the estimated project costs of approximately \$87 million. Mr. Maza stated that additional funds would possibly have been needed because of the increase in procurement costs over the period of the bond funding.

B. Annual Report of M&O and K-3 Override Expenditures

Dr. Cook introduced Ms. Cathy Thompson who reviewed the M&O and K-3 override expenditures, as required by law. Ms. Thompson stated that the M&O Override funding for the 2011-2012 school year was approximately \$10 million and was voter authorized in November 2006. She advised that the K-3 override funding for the 2011-2012 school year was approximately \$5 million and was voter authorized in November 2009. Ms. Thompson stated that the K-3 override funds allowed the District to provide full-day kindergarten since it lost approximately \$5.7 million in State funding a few years ago.

Mr. Jahneke asked what caused the reduction in expenses at the Cardinals Academy. Ms. Janet Sullivan responded that the program was reduced from grades 5-8 to grades 6-8. Therefore, it was due to a reduction in staff.

Ms. Graziano asked if the M&O override expenses for music, art, and physical education reflected salaries for all teachers in those curricular areas. Ms. Thompson replied that the expenses were for all FTE salaries paid in those programs. Ms. Graziano expressed concern that these salaries were being paid by override funds. Dr. Cook stated that the District would have been forced to cut the music, art, and physical education programs even further if the override had not passed.

X. RECESSING OF PUBLIC HEARING FOR REGULAR MEETING

XI. ACTION / DISCUSSION ITEMS

A. Approval to Publish the 2011-2012 Annual Financial Report

UNANIMOUS

Dr. Cook advised the Board that the District was required to submit an Annual Financial Report (AFR) and also publish the report. Dr. Cook introduced Ms. Cathy Thompson to review the AFR.

Ms. Thompson pointed out the following on the AFR:

- M&O – Inter Fund Transfers-In and Transfers-Out (for Tax Anticipation Notes).
- Debt Service Fund (used to pay off the bonds, e.g., \$13 million needed to pay bond on 7/1/12).
- Budget Balance Carry Forward was estimated at \$3.8 million due to vacancy savings in salaries (approximately \$2.7 million) and lower building expenditures (approximately \$1.2 million).
- Approximately \$5.1 million remaining in budget and the District can only carry forward \$3.8 million into this year's budget which leaves the District with approximately \$1.2 million in additional cash left at the City Treasurer. Ms. Thompson stated that the \$1.2 million will be beneficial to the District because when reviewing the tax rate a few months ago, the available cash was inadvertently overestimated. Therefore, the \$1.2 million will help offset any increase in the tax rate for the following year.
- The "Additional Information for National Public Education Survey Reporting" is a new addition to the AFR and compiles information by category. The report includes all funds, including State, Federal, and the Nutrition Services Department's School Lunch Program.

October 18, 2012

Mrs. Lambert asked if the “Additional Information for National Public Education Survey Reporting” data was compiled by the Arizona Department of Education (ADE). Ms. Thompson stated that it was her understanding that it would be and that the information assisted the Auditor General when calculating the Classroom Site Report and the Classroom Dollars Report. Ms. Thompson was advised that this was a way to compile the information in a more standard way to submit it for reporting purposes.

Mrs. Lambert expressed concern that ADE was going to add dollars as a total budget for supporting schools and not defer what was for capital, nutrition and health, and education in the classroom. Mr. David Velazquez stated that the report did not include M&O, however, the non-instructional operation services were not separated so that there would not be a mixing of those types of expenditures.

Mr. Jahneke asked if there was a concern because the District makes a small profit from Nutrition Services and was that money targeted for specific areas. Ms. Thompson advised that the money could only be expended for items directly related to the Nutrition Services Department program. However, indirect costs could be utilized from that program to fund other costs at the District.

Mr. Adams asked Ms. Thompson if she knew what the District’s budget was six years ago. Ms. Thompson responded that the M&O budget was \$141 million six years ago compared to \$123 million this year.

Mr. Maza thanked Ms. Thompson for her efforts and the information provided.

A motion was made by Mrs. Lambert that the Governing Board accept the 2011-2012 Annual Financial Report and direct the publication and filing of the report as required by law. The motion was seconded by Mr. Jahneke. The motion carried.

B. Arizona School Facilities Board 2011-2012 Preventive Maintenance Program Report UNANIMOUS

Dr. Cook advised the Board that the Arizona School Facilities Board (SFB) requires the District to submit a report each year listing the preventive maintenance tasks completed under the Preventive Maintenance Program. Dr. Cook introduced Mr. Mike Kramer who reviewed the report.

Mr. Kramer advised that regularly scheduled inspections and regularly scheduled preventive maintenance work was completed. He stated that during the 2011-2012 school year, the Maintenance Department and Facilities Managers completed 6,547 preventive maintenance tasks.

Mr. Adams referred to the number of tasks completed versus the total number of tasks recommended. Mr. Kramer responded that the last distribution funding from the SFB was a partial payment of \$1.3 million in 2008. Due to budget reductions since 2008, the Maintenance Department has been doing its best to complete necessary tasks with a reduction in staff.

Mr. Adams asked who was responsible for submitting the recommended tasks, e.g., 102 roofing tasks at Cactus Wren Elementary School. Mr. Kramer advised that the SFB defined and implemented the recommended tasks for the report for all school districts.

Mr. Adams asked what would happen if the District did not submit the report. Dr. Cook advised it would be in the District's best interest to be compliant and stay in good standing with the SFB. She stated that if the District encountered an emergency, e.g., a building replete with mold, the District would be able to apply for funding from the SFB.

Mr. Jahneke asked if the department was able to integrate other processes to avoid duplication. Mr. Kramer replied that a work order system was utilized to pre-program a task and the frequency of the task. It is a tool that enables the department to be better managers of the District's buildings and facilities.

Ms. Graziano asked if there were any repercussions from the State for not completing all of the tasks. Mr. Kramer stated that the tasks were recommended, not mandatory, and his department manages the tasks as efficiently as possible with the staff and resources available.

Mr. Maza thanked Mr. Kramer for being a good steward and filing the Preventive Maintenance Program Report with the SFB.

Mrs. Lambert thanked Mr. Kramer and his department for their efforts and asked how the department assesses the tasks at each site and how the projects are prioritized. Mr. Kramer replied that the Facility Manager at each site was responsible for maintaining that site and reporting project needs. If the Facility Manager identifies a project need, he sends a work order to the Maintenance Department. The Maintenance Department would conduct an inspection and if not able to complete the work, would forward the work order to the Construction/Capital Projects Department who would hire a vendor to complete the project. Mr. Kramer advised that he conducts an annual inspection of each site.

A motion was made by Ms. Graziano that the Governing Board approve the submission of the 2011-2012 Preventive Maintenance Program Report to the Arizona School Facilities Board. The motion was seconded by Mr. Adams. The motion carried.

XII. INFORMATION / DISCUSSION ITEMS

A. Race to the Top Update

Dr. Cook introduced Ms. Janet Sullivan who provided the Board with an update on Arizona's Race to the Top Round Three grant.

Ms. Sullivan stated that the District's estimated allocation was \$425,612.00 over the 43 months of the project. She advised that the District submitted a preliminary Scope of Work, as required, on March 1, 2012. It was anticipated that the District would be able to apply for funds beginning June 1, 2012. While awaiting information regarding the process to apply for funds, the District was charged with starting the Student-Teacher Course Connection, which has been the focus of the Arizona Department of Education (ADE) and subsequently the District to date.

Ms. Sullivan advised that the District received information on September 13, 2012 regarding completion of the full scope of work, as well as how to apply for funds to begin activities for the Common Core implementation. The application was submitted on September 20, 2012 and the District is awaiting instructions from ADE on how to proceed.

October 18, 2012

Mrs. Lambert asked if the District had utilized M&O funds towards implementing the requirements from ADE. Ms. Sullivan replied that the District had used M&O funds and other Federal funds to start the implementation.

Mrs. Lambert asked if the District will recoup the amount expended from the grant allocation. Ms. Sullivan stated that there were some funds that would reimburse the amount expended. She advised that the District was planning to use the dollars from the Race to the Top grant to help towards the STEM implementation. Ms. Sullivan advised that the original allocation of \$425,612.00 was reduced to \$400,899.00 for the three year grant cycle. It was her understanding that this was due to additional school districts that were not part of the original allocation award.

Mr. Maza asked when the Common Core Standards needed to be fully implemented. Ms. Sullivan responded that the requirement was to have it fully implemented by the end of the 2013-2014 school year. Mr. Maza stated that since the District had not received any of the Race to the Top grant funds and this was a mandate coming from Race to the Top, this would be considered an unfunded mandate to which the District is held accountable.

B. Update Regarding Strategic Action Plans

Dr. Cook advised the Board that the District reviewed the strategic action plans every year and was proud of the plans because they were dynamic and an ongoing blueprint by which decisions were made. Dr. Cook introduced Ms. Sue Snyder who facilitated the meetings to review the strategic action plans. Ms. Snyder stated that the strategic action plans focused on seven priorities and guided District stakeholders toward realizing the vision of “achieving excellence for every child, every day, every opportunity”. The administrators responsible for each strategic action plan gave a presentation regarding accomplishments to date, as well as current and future plans.

Mr. Adams asked if the Synergy parent portal was the same system used by Glendale Union High School’s (GUHSD) parent portal. Mr. Chris Lieurance advised that GUHSD had a different system. Mr. Adams asked if the two systems were similar. Mr. Lieurance replied that the two systems were very similar and the transition to the high school’s parent portal should be very easy for the parents.

Mrs. Lambert thanked everyone for their hard work and for taking the strategic action plans seriously. She complimented the teachers for their websites which were a good outreach tool for better communication to students, parents, and the community.

Mr. Maza thanked the administrators for the informative presentation.

XIII. FUTURE AGENDA ITEMS

Mr. Adams requested a review of laws pertaining to unfunded mandates for education.

Ms. Graziano requested an update regarding the field trip process.

XIV. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Adams thanked and congratulated Dr. Maggie Westhoff for the BEGIN Program’s 25th anniversary.

Dr. Cook acknowledged and thanked Mr. Vispi Karanjia of Orcutt Winslow Partnership who asked business colleagues for the technology donations approved on the Consent Agenda.

October 18, 2012

Dr. Cook acknowledged the attendance of Mr. Randy Dickason, Executive Director of Human Resources, from the Phoenix Elementary School District who was fulfilling an assignment to attend other districts' Governing Board meeting.

Dr. Cook acknowledged the BEGIN Program's 25th anniversary and also the hard work of Dr. Maggie Westhoff and her staff for their efforts with the BEGIN Program and the anniversary celebration.

XV. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent. **UNANIMOUS**

A motion was made by Mrs. Lambert to call for an Executive Session. The motion was seconded by Mr. Jahneke. The motion carried.

XVI. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

XVII. EXECUTIVE SESSION – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

XVIII. RECONVENING OF REGULAR MEETING

XIX. ADJOURNMENT

A motion was made by Mr. Adams to adjourn the Regular Meeting at 9:48 p.m. The motion was seconded by Mrs. Lambert. The motion carried. **UNANIMOUS**

October 18, 2012

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

October 18, 2012

TO:	Governing Board	<u>X</u>	Action
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Discussion
DATE:	November 8, 2012	<u> </u>	Information
AGENDA ITEM:	*Approval/Ratification of Vouchers	<u> </u>	1st Reading
INITIATED BY:	<u>Elizabeth Martinez, Accounting Manager</u>	SUBMITTED BY:	<u>David Velazquez, Director of Finance</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Cathy Thompson, Director of Business Services</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	BBA, DK and A.R.S. §15-321		

Funding Source: Various
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

10/26/12	2,624,897.02
Totals:	<u>2,624,897.02</u>

10/12/12	5,287,624.73
10/17/12	973,846.21
10/24/12	4,592,080.55
Totals:	10,853,551.49

Superintendent

James C. Cook

Abstain	Nay	Aye	Second Motion	Board Action
				Adams
				Graziano
				Jahneke
				Lambert
				Maza

15.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: November 8, 2012 Information
AGENDA ITEM: *Personnel Items 1st Reading
INITIATED BY: Justin Wing, Director of Human Resources
SUBMITTED BY: Justin Wing, Director of Human Resources
PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

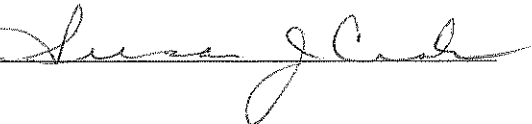
Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.B.

PERSONNEL ACTION RECOMMENDED

November 8, 2012

I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Glaser	Jo	Teacher-Music	Moon Mountain	Leave of Absence		10/3/2012
Jolly	Jennifer	Teacher-CCSC	Cactus Wren	Leave of Absence		4/8/2013
Koll	Cynthia	Teacher-Kindergarten	Acacia	Resignation	2 mo.	11/8/2012

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Begay	Charlene	Title VII Assistant	Academic Services	Resignation	7	10/26/2012
Mestayer	Patricia	Parent Liaison	Social Services	Resignation	1	10/12/2012
Towell	Bradley	Fleet Attendant	Transportation	Termination	3 mo.	10/9/2012

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Barrett	Jesi	Special Ed. Assistant	Sweetwater	Resignation	6	10/25/2012
Bautista	Melisa	Paraprofessional	Palo Verde	Resignation	1	10/5/2012
Bridwell	Matthew	KidSpace Assistant	Abraham Lincoln	Resignation	6	10/31/2012
Crist	Timothy	Bus Driver	Transportation	Resignation	2 mo.	10/15/2012
Dejulio	Eileen	Paraprofessional	Cactus Wren	Termination	2 mo.	10/5/2012
Fenton	Claudia	Food Service Helper	Cholla	Resignation	1 mo.	10/19/2012
Fouch	Ami	Food Service Floater	Food Service	Termination	2 mo.	10/2/2012
Galicia	Berenice	Crossing Guard/Monitor	Roadrunner	Resignation	2	10/5/2012
Garcia	Louisa	Food Service Helper	Maryland	Resignation	13	11/2/2012
Houchen	Joel	Bus Driver	Transportation	Resignation	6 mo.	10/3/2012
Iglesias	Maribel	Paraprofessional	Sunnyslope	Resignation	13	10/26/2012
Johnson	Christine	Special Ed. Assistant	Sweetwater	Resignation	4	10/1/2012
Jones	Antonio	Special Ed. Assistant	Mountain Sky	Termination	1.5 mo.	10/5/2012
Lozano	Dorothy	Special Ed. Assistant	Ironwood	Resignation	1 mo.	10/16/2012
Redondo	Esther	Crossing Guard	Desert View	Resignation	4	11/2/2012
Rupe	Carissa	Special Ed. Assistant	Sahuaro	Resignation	1	10/26/2012
Satterlund	Vanessa	HeadStart Support Instructor	Manzanita	Leave of Absence		12/5/2012
Threlfall	Catherine	Bus Assistant	Transportation	Resignation	3 wks.	10/5/2012
Yoshi-Kelly	Christi	Paraprofessional	Roadrunner	Resignation	2 mo.	10/3/2012

II. EMPLOYMENT

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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Amaro	Clara	Teacher-LD	N	Arroyo	Balance of Year Contract
Lightfoot	Alex	Teacher-2nd Grade	E	Acacia	Balance of Year Contract
Ward	Natalie	Teacher-Kindergarten	N	Ironwood	Balance of Year Contract

PERSONNEL ACTION RECOMMENDED**November 8, 2012****C. FULL-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Greene	Terri	Health Technician	E	Mountain View
Hernandez Ramos	Rene	Custodian	E	Abraham Lincoln
Hoiby	Ellen	Dietician	E	Food Service
Meenas	Dunia	Custodian- 9 mo.	N	Mountain Sky
Riojas	Tammi	Health Technician	E	Maryland

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Ames	Tobby	Bus Assistant	E	Transportation
Arena	Patricia	Monitor	E	Acacia
Bartels	Daniel	Bus Driver	E	Transportation
Bates	William	Monitor	E	Orangewood
Bishop	Katalin	Paraprofessional	E	John Jacobs
Black	Jennifer	Special Ed. Assistant	E	Sweetwater
Bustamante	Ejay-Emmett	Paraprofessional	E	Washington
Fonseca de Romero	Adela	Crossing Guard	E	Sunnyslope
Frye	Rachel	Special Ed. Assistant	E	Ironwood
Gonzalez-Cordova	Ana	Kidspace Assistant	E	Orangewood
Hakari	Salime	Paraprofessional	E	Acacia
Heard	Brooke	Bus Driver	E	Transportation
Kruisenga	Ashleigh	Paraprofessional	E	John Jacobs
Kostopoulos	Jane	Food Service Helper	E	Moon Mountain
McGuirk	Richard	Paraprofessional	E	Roadrunner
McLeod	Danielle	Food Service Helper	E	Orangewood
Pennix	Stacie	HeadStart Assistant	E	HeadStart
Petersen	Kimberly	Bus Assistant	E	Transportation
Quintana	Brenda	Kidspace Assistant	E	Lookout Mountain
Ramirez	Andrea	Bus Assistant	E	Transportation
Reber	Stephanie	Food Service Helper	E	Food Service
Reynolds	Lindsey	Paraprofessional	E	Arroyo
Ruby	Amanda	Paraprofessional	E	Arroyo
Salak	Sarah	Kidspace Assistant	E	Richard Miller
Sedillo	Francesca	Paraprofessional	E	Cactus Wren
Sisney	Bridget	Food Service Helper	E	Food Service
Small	Timothy	Paraprofessional	E	Cactus Wren
Smith	Ellen	Paraprofessional	E	Roadrunner
Thomas	Amber	Kidspace Assistant	E	Sweetwater
Towne	Rachel	Special Ed. Assistant	E	Sweetwater
Wahlstrom	James	Food Service Manager	E	Food Service
Weston	Ronald	Bus Driver	E	Transportation
Williams	Debra	Food Service Manager	E	Food Service
Zulic	Consuelo	Food Service Helper	E	Chaparral

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: November 8, 2012 Information
 AGENDA ITEM: *Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading
 INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent
 PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

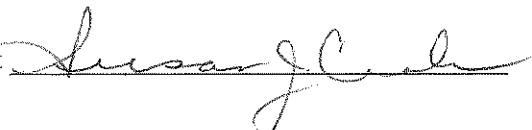
SUPPORTING DATA

Funding Source: Donations
 Budgeted: N/A

1. Arrowhead Promotion & Fulfillment donated a gift card in the amount of \$500.00 and a case of Lysol disinfecting wipes (as the grand prize winner in the Lysol "Healthy Classroom" sweepstakes) to be used for the benefit of 5th grade students at Chaparral Elementary School.
2. Target, Take Charge of Education Program, donated a rebate check in the amount of \$331.38 to be used for the benefit of students at John Jacobs Elementary School.
3. Cardinals Charities donated a check in the amount of \$398.74 to be used for the benefit of students at John Jacobs Elementary School.
4. Orangewood Parent Teacher Association donated a check in the amount of \$414.75 to be used for kindergarten field trips at Orangewood School.
5. Assistance League of Phoenix donated books with an approximate value of \$3,671.24 to be used for the benefit of students in kindergarten, second, and fourth grades at Richard E. Miller Elementary School.
6. Assistance League of Phoenix donated books with an approximate value of \$3,513.62 to be used for the benefit of students in kindergarten, second, and fourth grades at Sunnyslope School.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.C.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: November 8, 2012
 AGENDA ITEM: *Out-of-State Travel
 INITIATED BY: Bill Adams, Governing Board Member
 SUBMITTED BY: Dr. Susan J. Cook, Superintendent
 PRESENTER AT GOVERNING BOARD MEETING: Bill Adams, Governing Board Member
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

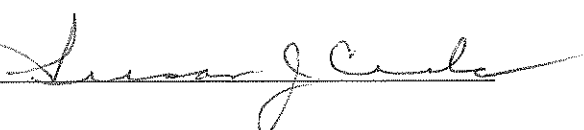
Funding Source: M&O
 Budgeted: Yes

The following out-of-state travel request has been reviewed and is recommended for approval:

1. Bill Adams, Governing Board Member, to attend the 40th Annual Federal Relations Network Conference, January 27-29, 2013, in Washington, D.C., at a cost of \$1,570.00.
2. Chris Lieurance, Director of Management Information Services, and Art Tobin, Program Coach/Technology, to attend a meeting with Smart Technologies, December 6-7, 2012, in Calgary, Canada, at no cost to the District.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Out-of-State Travel request as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.D.

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) <i>(as it appears on your driver's license)</i>	Position	School/Department
Bill Adams	Governing Board Member	

CONFERENCE INFORMATION:

CONFERENCE TITLE:	40 th Annual Federal Relations Network Conference						
TRAVEL DATES:	January 27-29, 2013						
CONFERENCE LOCATION:	Washington, D.C.						
SOURCE OF FUNDING: Description:	Registration Funds (Funding Source)						Total
Registration Account Code:				6331			\$
SOURCE OF FUNDING: Description:	Travel Funds (Funding Source)						Total
Travel Account Code:	001	100	2310	6580	501	0000	\$ 1,570.00
SOURCE OF FUNDING: Description:	Substitute Funds (Funding Source)						Total
Substitute Account Code:				6129			\$

PURPOSE OF TRAVEL: Mr. Bill Adams will attend the 39th Annual Federal Relations Network Conference in an effort to communicate to members of the House of Representatives and Senate the critical issues in educating today's students. Several major areas of discussion will include the federal investment in education to help improve students' achievement, and addresssing new and pending legislation that directly impacts America's public schoolchildren. Mr. Adams will provide a report to the Governing Board during a future Governing Board meeting.

MAXIMUM COSTS:

REGISTRATION FEE:	\$
MEALS	\$
LODGING:	\$ 870.00
SUBSTITUTES	\$
TRANSPORTATION:	\$
AIR	\$ 700.00
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$
TOTAL COST:	\$ 1,570.00

SIGNATURES

Susan J. Cook
Supervisor

Supervisor

Budget Manager

COMMENTS: Registration will be paid by the Arizona School Boards Association (ASBA). Mr. Adams will pay all other costs (taxi, meals and tips, \$300.00).

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) <i>(as it appears on your driver's license)</i>	Position	School/Department
Chris Lieurance	Director of MIS	MIS
Art Tobin	Program Coach/Technology	Curriculum

CONFERENCE INFORMATION:

CONFERENCE TITLE:	Meeting with Smart Technologies						
TRAVEL DATES:	December 6-7, 2012						
CONFERENCE LOCATION:	Calgary, Canada						
SOURCE OF FUNDING: Description:	Registration Funds (Funding Source)						Total
Registration Account Code:				6331			\$
SOURCE OF FUNDING: Description:	Travel Funds (Funding Source)						Total
Travel Account Code:				6580			\$
SOURCE OF FUNDING: Description:	Title IIA Substitute Funds (Funding Source)						Total
Substitute Account Code:				6129			\$

PURPOSE OF TRAVEL: Chris Lieurance and Art Tobin have been invited to participate in a focus group project with the representatives of SMART Technologies. The topics that will be addressed include the quality of SMART products, both hardware and software, the production and distribution of SMART products, especially to public education entities, and a review of the SMART Board Notebook 11 software. Chris and Art will provide information pertaining to the problems that SMART products are presenting, suggestions on how to increase efficiency of said products, as well as how to tailor and market new products for classroom and high education institutions to make them accessible and integrated into the learning environment for both students and educators. Chris and Art will return and debrief the focus group project experience with the Management Information Systems staff and the Administrative Leadership Team.

MAXIMUM COSTS:

REGISTRATION FEE:	\$
MEALS	\$
LODGING:	\$
SUBSTITUTES	\$
TRANSPORTATION:	\$
AIR	\$
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$
TOTAL COST:	\$ 0.00

SIGNATURES

Cathy Thompson
Supervisor

Natalie McWhorter
Supervisor

Budget Manager

COMMENTS: All expenses will be paid for by Smart Technologies.

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: November 8, 2012 Information
 AGENDA ITEM: *Submission of the Science Foundation Arizona Network Helios STEM School Pilot Grant in an Amount Not to Exceed \$500,000.00 over 36 Months 1st Reading
 INITIATED BY: Andree Charlson, Principal of Orangewood School SUBMITTED BY: Dr. Steve Murosky, Director of Academic Support Programs
 PRESENTER AT GOVERNING BOARD MEETING: Andree Charlson, Principal of Orangewood School
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

SUPPORTING DATA

Funding Source: Grants
 Budgeted: Yes

In accordance with Board policy DDA, the District may submit proposals to private foundations and other sources of financial aid for subsidizing such activities as innovative projects, feasibility studies, long-range planning, research and development, or other educational needs. If grants are awarded, they are subject to Governing Board approval prior to acceptance.

Amount	Location	Funder	Purpose
\$500,000.00	Orangewood School	Science Foundation Arizona	STEM Program


Orangewood School is requesting Board approval to apply to the Science Foundation Arizona STEM Network for the Helios STEM School Pilot Grant. Centered on improving STEM instruction for K-8 students, this grant will provide teacher training and support to implement WESD science, technology, and math curriculum standards in the classroom that align with the Common Core.

The project period for this grant is up to 36 months (3 budget periods of 12 months each). It is estimated that awards will be announced by March 2013. Projects will be funded for the first year with an option for two additional years contingent upon substantial progress by the grantee and the availability of future funds.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the submission of the Science Foundation Arizona Network Helios STEM School Pilot grant in an amount not to exceed \$500,000.00 over 36 months and authorize the Superintendent to sign and execute all required documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *I.I.E.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: November 8, 2012
 AGENDA ITEM: *Annual Intergovernmental Cooperative Purchase Agreements with the Strategic Alliance for Volume Expenditures (SAVE) and The Cooperative Purchasing Network (TCPN)
 INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services
 PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: A.R.S 11-952; A.A.C. R7-2-1191-R7-2-1195

SUPPORTING DATA

Funding Source: Various
 Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

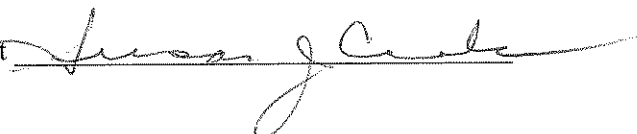
Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Strategic Alliance for Volume Expenditures (SAVE) and The Cooperative Purchasing Network (TCPN).

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.F.

SAVE CONTRACTS

2012-2013 proposed budget capacity for the District is \$ 9,909,037.23

Contract Title:	Instructional Aids - Music
Vendor(s):	
Allegro Music	Music Mart
Interstate Music	Music Time
J&M Music (dba: The Music Store)	Southwest Strings
J.W. Pepper and Sons	The String Shop of Arizona
Linton-Milano Music	Washington Music Center
Music and Art Center	West Music Company
Music is Elementary	
Contract Issuer:	Contract issued through Tempe Elementary #13-07-17
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual Schools and Departments / M&O
Expended 2011-2012:	\$18,293.02

2012-2013 proposed budget capacity for Maintenance Services is \$651,797.83

Contract Title:	Nursery & Landscaping Maintenance products
Vendor(s):	Target Specialty Products
Contract Issuer:	Contract issued through Maricopa County #12026C
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance Department / M&O
Expended 2011-2012:	\$3,104.03

TCPN CONTRACTS

2012-2013 proposed indirect cost budget capacity for the District is \$589,058.16

Contract Title:	Solution to Build Stakeholder Engagement in Public Schools
Vendor(s):	Zarca Interactive dba K12 Insight
Contract Issuer:	Contract issued through TCPN #12-24
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Indirect Costs (570)
Expended 2011-2012:	New Contract to the District

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: November 8, 2012 Information
AGENDA ITEM: *Issue RFP for Specified Services – No. 12.020, Student Identification System
INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DJE and ARS 15-213

SUPPORTING DATA

Funding Source: Unrestricted Capital
Budgeted: Yes

The purpose of requesting authorization to issue request for proposals (RFPs) is to obtain qualified firms to provide specified services required by the District. In this case, it is not practical or advantageous to procure these services by competitive sealed bidding because a bid does not allow the District to use a contract other than a fixed-price type, conduct oral or written discussions with offerors concerning technical and price aspects of their proposals, afford offerors an opportunity to revise their proposals, nor allow the District to compare the different price, quality, and contractual factors of the proposals submitted and award a contract in which price is not the determining factor.

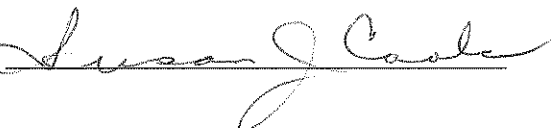
The District reserves the right to make multiple awards under this solicitation.

Copies of the requests for proposal specifications associated with each of the services noted on the attached list will be available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board authorize the issuance of RFP – No. 12.020, Student Identification System.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.G.

RFP #	Title	Department Budget	Estimated 2012-2013 Budget
12.020	Student Identification System	Unrestricted Capital	To be used as needed, if needed

12.020, Student Identification System

The purpose of this RFP is to obtain qualified firm(s) to provide a student identification system to all 32 school sites and the Human Resources Department (for employee identifications). It is anticipated that the awarded firm(s) will provide equipment and expertise to provide identification badges for the students that will also function with the school lunch program, library system, and to allow for scanners to be added to district buses in order to recognize which students are riding the bus and where each student is being dropped off. This contract may be awarded to multiple vendors.

Multi-term contracts have been determined advantageous to Washington Elementary School District #6 for the following reasons:

1. Estimated requirements for the term contracts cover the periods of the contracts and are reasonable and continuing.
2. Multi-term contracts serve the best interests of the District by encouraging effective competition or otherwise promoting economies in procurement.
3. If monies are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be canceled and the contractor may only be reimbursed for the reasonable value of any nonrecurring costs incurred, but not amortized in the price of the materials or services delivered under the contract or which are otherwise not recoverable.

As authorized by R7-2-1103, Washington Elementary School District #6 shall issue its RFPs for multi-term contracts not to exceed 5 years in total time of contract.

Each solicitation shall include the term of the contract and conditions of renewal or extension.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: November 8, 2012
AGENDA ITEM: 2012-2013 Revenue Budget
INITIATED BY: David Velazquez, Director of Finance SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: All Funds
Budgeted: Yes

Effective for the 2004-2005 fiscal year, the State of Arizona rescinded the requirement (ARS 15-991) that school districts were to submit annual revenue budgets to the Superintendent of Public Instruction.

In a discussion with auditors, it was clarified that when districts no longer filed the revenue budgets, most school districts did not have their governing boards approve the estimated revenue budgets. This created a dilemma for auditors in that they could not adequately complete the audit forms in the area of estimated revenue unless the estimated revenue budget had been approved by the Washington Elementary School District (WESD) Governing Board.

In order for the 2012-2013 Comprehensive Annual Financial Report to reflect beginning revenue budget amounts, the Business Services Department has prepared an internal spreadsheet reflecting the estimated revenue amounts for each fund that the District operates. At this time, it is requested that the Governing Board review and approve the stated revenue amounts as the 2012-2013 estimated revenue budget for District funds.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the stated revenue amounts as estimated budget for the 2012-2013 fiscal year.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.A.

Washington Elementary School District

2012-2013 Revenue Budget

ESTIMATED REVENUES	MAINTENANCE AND OPERATION FUND 001	UNRESTRICTED CAPITAL OUTLAY FUND 610	ADJACENT WAYS FUND 620	SOFT CAPITAL ALLOCATION FUND 625	DEBT SERVICE FUND 700	TOTAL
0100 CASH						
1. 0102 Cash in Bank (Revolving Fund)	10,200					
2. 0103 Cash on Deposit with County Treasurer (1)	7,737,274	6,230,093	355,638	1,276,011	14,391,072	
3. Cash Balance in the Debt Service Fund not being used to reduce taxes					13,798,134	
4. SUBTOTAL Beginning Cash Balance, July 1, 2012 (lines 1 + 2 - 3)	7,747,474	6,230,093	355,638	1,276,011	592,938	
1000 LOCAL (Excluding Current Year Property Taxes)						
5. 1100 Property tax collections (from prior years)	1,000,000	5,000		2,000	210,000	
6. 1300 Tuition						
7. 1400 Transportation Fees	26,000					
8. 1500 Earnings on Investments		30,000	1,400	25,000	100,000	
9. Other (Specify Codes) 1980 Prior Year Refunds	22,000	13,000	2,800	700		
10. SUBTOTAL (lines 5 through 9)	1,048,000	48,000	4,200	27,700	310,000	
2000 INTERMEDIATE						
11. 2110 County School Fund						
12. 2120 County Equalization Assistance	7,540,413	46,435		56,819		
13. 2210 Special County School Reserve Fund						
14. 2900 Revenue for/on Behalf of the District						
15. SUBTOTAL (lines 11 through 14)	7,540,413	46,435		56,819		
3000 STATE						
16. 3110 State Equalization Assistance	69,064,855	425,314		520,421		
17. Other (Specify Codes) 3130 CEC	75,000					
18. SUBTOTAL (lines 16 + 17)	69,139,855	425,314		520,421		
4000 FEDERAL						
19. 4100 Unrestricted Revenue Received Directly						
20. 4200 Unrestricted Revenue Received through State						
21. 4700 Revenue Received through Intermediate Agencies						
22. 4800 Revenue in Lieu of Taxes						
23. 4900 Revenue for/on Behalf of the District						
24. SUBTOTAL (lines 19 through 23)						
25. 5200 Interfund Transfers-In	12,000,000					
26. 6930 Interfund Transfers-Out (2)	12,000,000					
27. Amount Available Before Property Taxes (lines 4 + 10 + 15 + 18 + 25 + 26 - 27)	85,475,742	6,749,842	359,838	1,880,951	902,938	
28. Budgeted Expenditures	126,791,284	6,113,656	480,000	2,118,961	15,600,000	
29. Budgeted Overrides	15,703,224					
30. Budgeted Expenditures Excluding Overrides (line 29 - 30) (3)	111,088,060	6,113,656	480,000	2,118,961	15,600,000	
31. Amount to be Provided by Primary Tax Levy (line 31 - 28)	24,083,718	148,312	100,000	181,477		
32. Amount to be Provided by Secondary Tax Levy (line 29 - 28 - 33)	17,231,824			56,534	14,697,062	

- (1) Must include receivables at June 30, 2012, collected during the 60-day encumbrance period. This line should not include the amount of Cash on Deposit with the County Treasurer at June 30, 2012, that is used to pay liabilities reported on the Advice of Encumbrance during the 60-day encumbrance period.
- (2) Maintenance and Operation (Fund 001) must include the amount transferred to School Opening (Fund 545) in accordance with A.R.S. §15-943.01. In addition, if budgeted expenditures are less than the cash balance remaining in the Maintenance and Operation (Fund 001), Unrestricted Capital Outlay (Fund 610), Adjacent Ways (Fund 620), or Soft Capital Allocation (Fund 625) Funds, the portion of the cash balance not being used to make expenditures in the budget year should be transferred to the Maintenance and Operation (Fund 001), Unrestricted Capital Outlay (Fund 610) or Soft Capital Allocation (Fund 625) Funds to reduce taxes.
- (3) Record Maintenance and Operation expenditures (Fund 001) from the adopted budget (page 1, line 30) less the M & O Override [page 7, line 3(a)] and Special K-3 Program Override M & O expenditures [page 7, line 3 (c)]. Record Unrestricted Capital Outlay expenditures (Fund 610) from the adopted budget (page 4, line 10) less the Unrestricted Capital Outlay Override (page 4, line 1) and Special K-3 Override Unrestricted Outlay expenditures (page 3 of the Supplement, line 26). Record Adjacent Ways expenditures (Fund 620) from the adopted budget (page 6, line 22). Record Soft Capital Allocation expenditures (Fund 625) from the adopted budget (page 4, line 19). Record Debt Service expenditures (Fund 700) from the adopted budget (page 6, line 28).

Washington Elementary School District 2012-2013 Revenue Budget

	Beginning Cash Balance (4)	Revenue	Transfers In	Transfers (Out)	Total Available
SPECIAL PROJECTS					
Total Federal Projects	3,621,062	20,636,000		(600,000)	23,657,062
Total State Projects	18,634	800,000			818,634
OTHER BUDGETED FUNDS					
011 Classroom Site - Base Salary	11,671	1,109,402			1,121,073
012 Classroom Site - Performance Pay	185,757	2,209,703			2,395,460
013 Classroom Site - Other	14,317	2,209,903			2,224,220
020 Instructional Improvement Fund	693,219	825,000			1,518,219
051 County-Tobacco Grant		24,000			24,000
072 Compensatory Instruction					
500 School Plant (Lease Over 1 Year)	252,394	37,000			289,394
505 School Plant (Lease 1 Year or Less)					
506 School Plant (Sale)	483,333	45,000			528,333
510 Food Service (5)	6,266,329	14,054,835		(1,000,000)	19,321,164
515 Civic Center	356,490	225,000			581,490
520 Community School	1,190,720	2,597,000			3,787,720
525 Auxiliary Operations	379,927	501,000			880,927
526 Extracurric. Activities Fees Tax Credit	644,251	373,000			1,017,251
530 Gifts and Donations	309,867	208,000			517,867
535 Career & Tech. Ed. & Voc. Ed. Projects					
540 Fingerprint	53,701	16,000			69,701
545 School Opening					
550 Insurance Proceeds	1,303	2,400			3,703
555 Textbooks	39,707	12,000			51,707
565 Litigation Recovery	146,826	2,500			149,326
570 Indirect Costs	1,813,112	6,400	1,600,000		3,419,512
575 Unemployment Insurance					
580 Teacherage					
585 Insurance Refund					
590 Grants and Gifts to Teachers	5,982	20,000			25,982
595 School Bus Advertisement	6,999	1,500			8,499
630 Bond Building	2,704,941	20,300,000			23,004,941
639 Impact Aid Revenue Bond Building					
640 School Plant - Special Construction					
650 Gifts and Donations (Capital)	7,688				7,688
660 Condemnation					
670 Capital Equity					
685 Deficiencies Correction					
690 Building Renewal	343,763				343,763
695 New School Facilities					
720 Impact Aid Revenue Bond Debt Service					
951, 52, 53 Self-Insurance	9,641,568	17,353,000			26,994,568
955 Intergovernmental Agreements	783,479				783,479
954 District Services	344,358	390,000			734,358
902 Other <u>Alternative Fuel Fund</u>	237,654	160,000			397,654
850 Other <u>Student Activities</u>	149,573	170,000			319,573

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

FROM: Dr. Susan J. Cook, Superintendent

DATE: November 8, 2012

AGENDA ITEM: United Way Update

INITIATED BY: Pam Horton, Crisis and Communications Coordinator

SUBMITTED BY: Pam Horton, Crisis and Communications Coordinator

PRESENTER AT GOVERNING BOARD MEETING: Pam Horton, Crisis and Communications Coordinator

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

The Washington Elementary School District (WESD) continues to be a leader in giving, by contributing \$37,214.00 to the 2012 United Way campaign. While this is a decrease of \$600.00 from 2011, WESD continues to be a leader among Valley school districts in Maricopa County.

This year, the Administrative Center led the campaign in total giving with contributions of \$6,093.00; however, it was Sunburst Elementary who raised the most per capita with a total of \$1,898.00. As a result, Sunburst campaign coordinator, Sally Cook, and her principal, Rhonda Warren, will be presented with a check for \$1,000.00 courtesy of the Washington Education Foundation (WEF). This is the second year in a row Sunburst has won the \$1,000.00. In addition, the WEF provided five \$50.00 Westcor gift cards to the campaign. Winners are Maria Scheller-McElroy, Arroyo Elementary; Amanda Taylor, Lookout Mountain Elementary; Cynthia Streetz, Mountain Sky Junior High; Lily Gold, Mountain View School; and Jean Boie, Sunburst Elementary. Additionally, Janet Mullins from Lookout Mountain Elementary won a pair of tickets to the Phoenix Symphony.

This year, we are honoring the campaigns with the most improvement. Sunnyslope School had a significant improvement, increasing its campaign 256%. For the second year in a row, Lakeview Elementary increased its campaign, this year by 207%. Additionally, Richard E. Miller Elementary increased donations by 142%. The campaign coordinators and their principals have all been notified and presented with a certificate for their success.

Out of the total contributions collected, \$14,714.50 will be donated to the Washington Education Foundation to be used for its employee mini-grant program. This is an increase of \$1,025.50 from last year.

SUMMARY AND RECOMMENDATION

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IV.A.

1 WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

FROM: Dr. Susie Cook, Superintendent

DATE: November 8, 2012

	Action
X	Discussion
X	Information
	1st Reading

AGENDA ITEM: 2012 Accountability Update - Assessment Report: Part One

INITIATED BY: Janet Sullivan, Assistant Superintendent of Academic Services

SUBMITTED BY: Janet Sullivan, Assistant Superintendent of Academic Services

PRESENTER AT GOVERNING BOARD MEETING: Janet Sullivan, Assistant Superintendent of Academic Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA; A.R.S. 15-241

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

The purpose of this report is to update the Governing Board on the 2011-2012 accountability results. Part One of a two-part assessment report (provided over two Governing Board meetings) focuses on the District's performance on state-administered assessments and the resulting accountability determinations. Part Two will address District assessment data.

Spring 2012 results of three assessments administered in Arizona to measure student achievement, Arizona's Instrument to Measure Standards (AIMS), the Stanford 10 and the Arizona English Language Learner Assessment (AZELLA) will be presented.

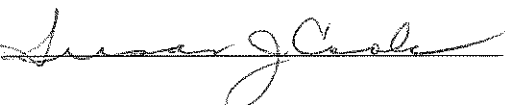
AIMS is administered to students in grades three through eight in mathematics and reading, in writing for grades five through seven, and in science in grades four and eight. AIMS scores are utilized in multiple ways for multiple purposes, including the test publisher's hard copy reports and accompanying electronic data file, public release information, and the accountability measures of the both federal and state accountability systems.

The AIMS scores over a six-year period for each grade in reading and math, 2011 and 2012 writing scores, and five-year science data will be presented along with details of how these scores are utilized at the District and school levels. Information regarding the use of individual student data will also be discussed.

SUMMARY AND RECOMMENDATION

No action required.

Assistant Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IV.B.

In addition to AIMS, as part of the State assessment program, the Stanford 10, a nationally norm-referenced test, was administered to second graders in the areas of language arts and mathematics. The 2012 administration of the Stanford 10 was the third year of its use, thus three years of data will be presented.

A third State assessment, the Arizona English Language Learner Assessment (AZELLA), is administered annually to all students identified as having a primary home language other than English. The results for students identified as English language learners are utilized in the federal Annual Measurable Achievement Objectives (AMAO) as well as in contributing to the calculations for the A-F Grades. WESD has exceeded the AMAO for the percent of students making progress for the past six years; reclassification rates have exceeded the targets for the past five years.

Last year, Arizona districts and schools were evaluated under three accountability systems. Pursuant to the *No Child Left Behind Act of 2001 (NCLB)*, all districts and schools were evaluated for Adequate Yearly Progress (AYP) in the federal system. Arizona's accountability system included the AZ LEARNS Achievement Profiles per A.R.S. 15-241, and A-F Grades which were added for the first time as a result of the 2011 Senate Bill 1286. This legislation resulted in the addition of the new letter grade system to be phased in for 2011 and 2012 along with what has now become known as the legacy AZ LEARNS. In Spring 2012, legislation was passed amending A.R.S. 15-241 eliminating the second transition year, thus eliminating the Legacy AZ LEARNS Achievement Profiles and making the A-F Grades Arizona's accountability measure.

Arizona, in a partnership of the Governor's Office and the Arizona Department of Education, submitted an Elementary and Secondary Education Act Flexibility Request which was subsequently granted. This flexibility waived multiple provisions of the *No Child Left Behind Act of 2001 (NCLB)*, including the previous school improvement designations. The new determinations include Reward, Focus, and Priority schools.

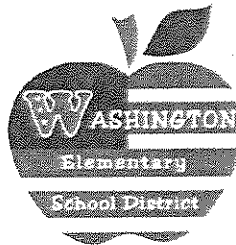
Reward schools are identified through meeting criteria for High Performing and/or High Progress. Acacia Elementary School met the criteria for both areas and has been identified as a Reward School.

Focus schools are identified through the evaluation criteria determining the existence of a within-school gap and/or low achieving subgroup. Four schools were identified as meeting one or both of these criteria. Note: At the high school level, low graduation rate is also a determination for the identification of Focus schools.

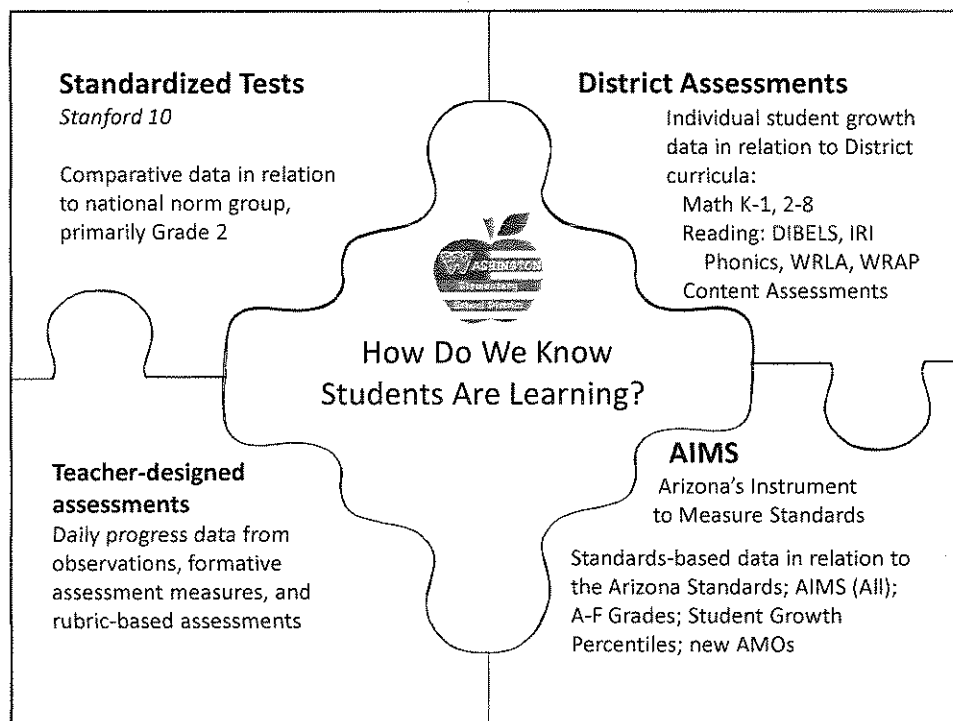
The third category under the ESEA Flexibility Request is that of Priority schools. These schools are the lowest performing schools within the State. WESD had no schools in this category.

The presentation will address the results of each State assessment and the accountability systems utilizing these results. A PowerPoint presentation is attached.

2012 Accountability Update

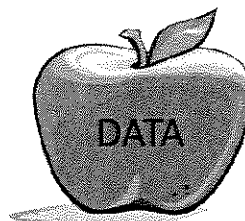


Assessment Report: Part 1



Achievement Data

- AIMS Scores (All): Six-year Comparison
 - Reading and Math, grades 3-8
 - Writing, grades 5-7
 - Science, grades 4 and 8
- AIMS (All) Cohorts and Trends
- Stanford 10 Scores (All) 2010 – 2012
- Arizona English Language Learner Assessment (AZELLA) Data



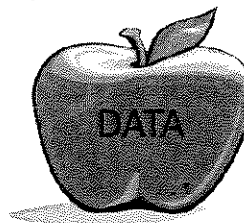
Accountability

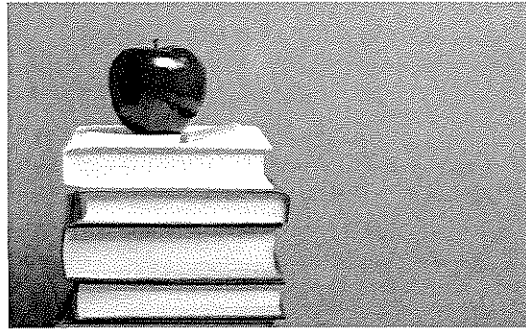
A-F Grades 2012

- Changes for 2012 Model
- AIMS Math and Reading
- Student Growth Percentiles (SGP)

NCLB → ESEA Flexibility Request

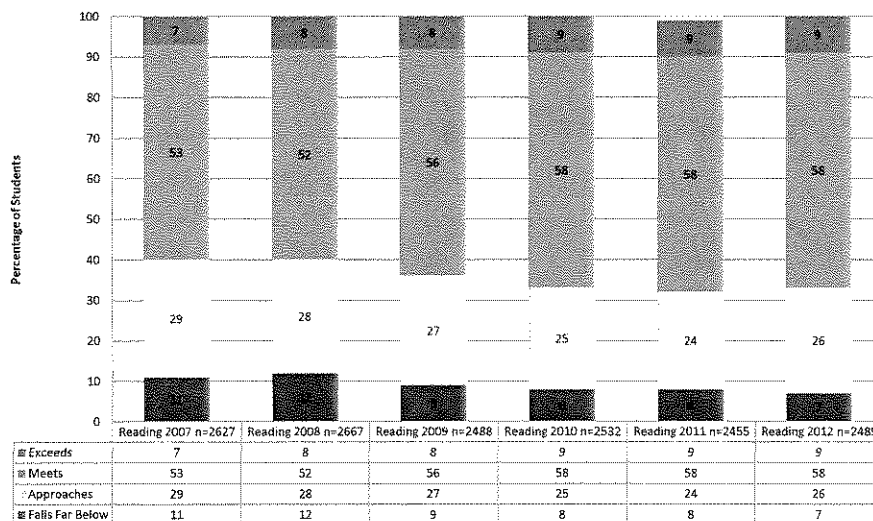
- Changes for 2012



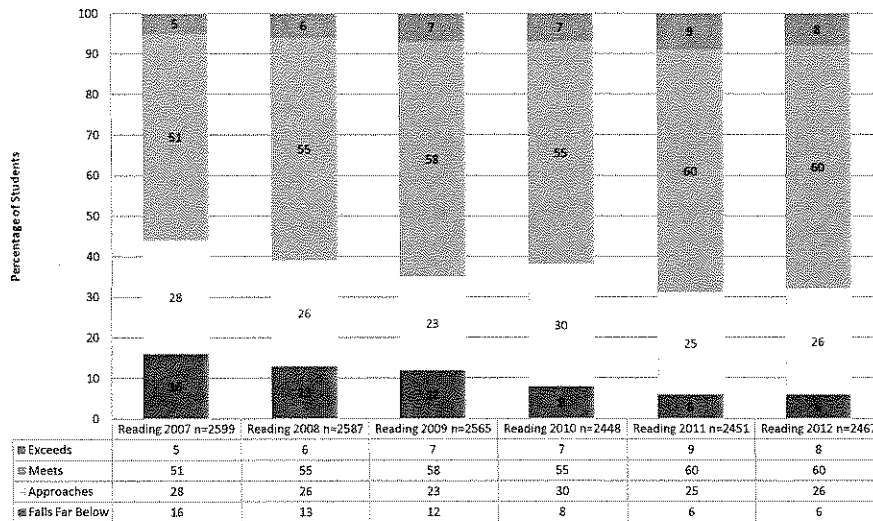


**Washington Elementary School District
AIMS Reading and Mathematics
by Performance Level
2007-2012**

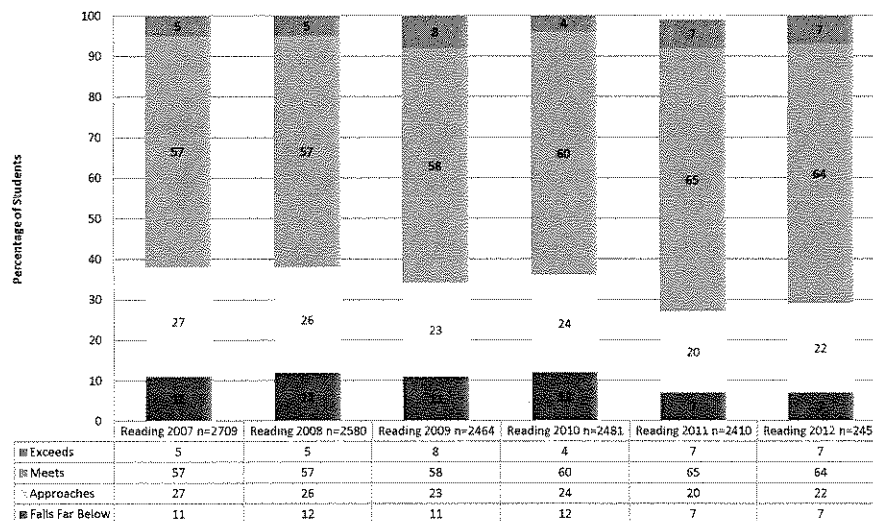
**Washington Elementary School District
Grade 3 Reading
AIMS by Percentage of Students in a Performance Level
2007-2012**

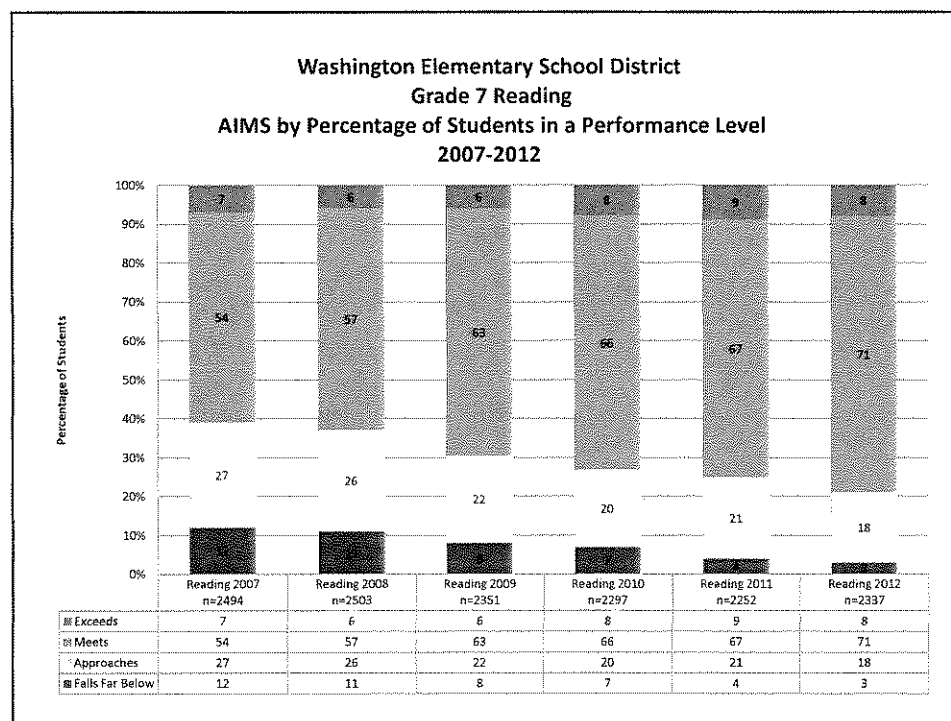
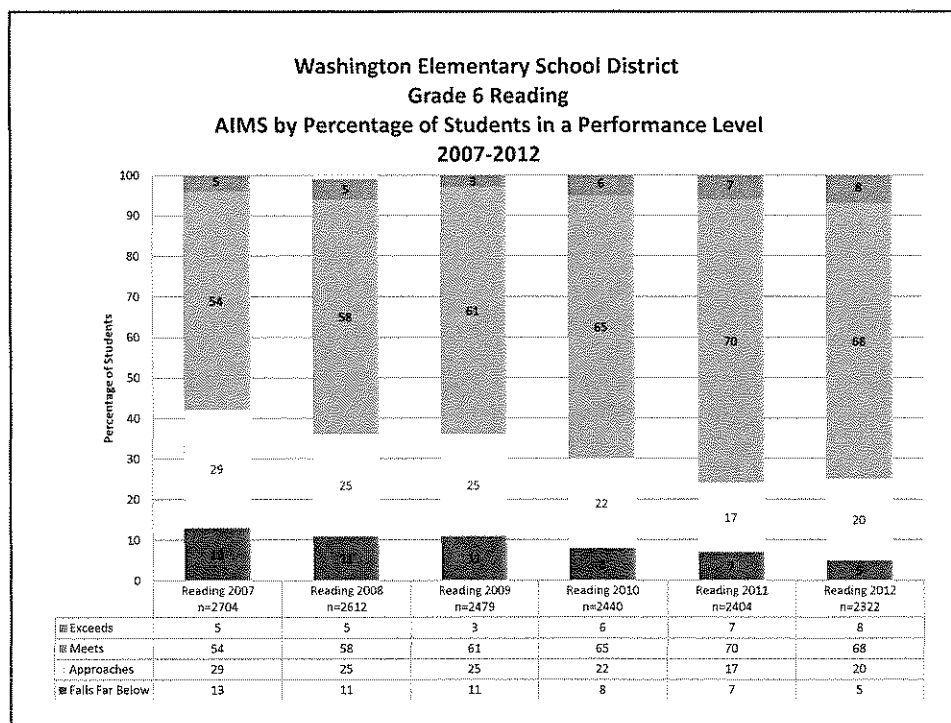


Washington Elementary School District
Grade 4 Reading
AIMS by Percentage of Students in a Performance Level
2007-2012

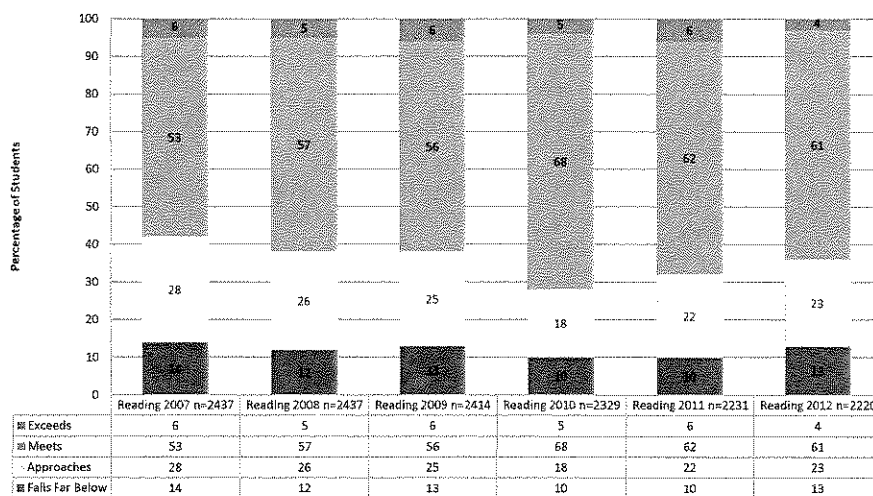


Washington Elementary School District
Grade 5 Reading
AIMS by Percentage of Students in a Performance Level
2007-2012

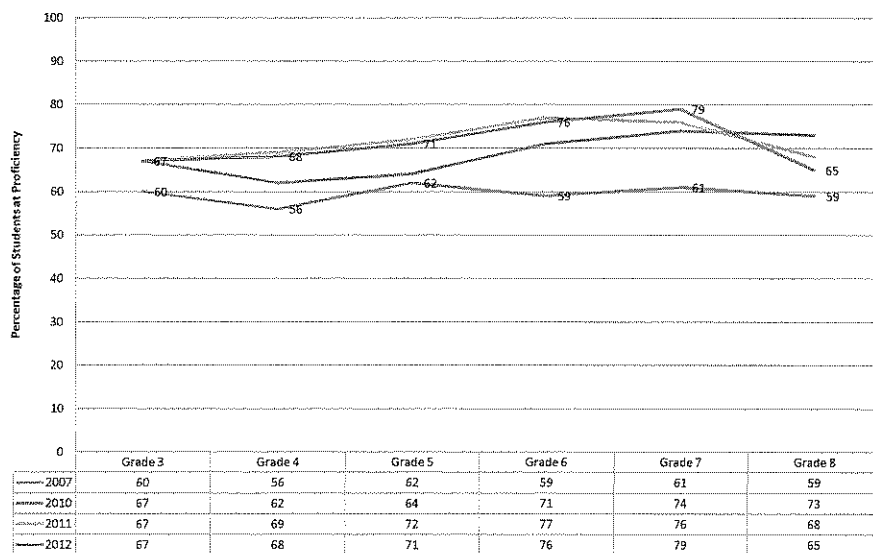




Washington Elementary School District
Grade 8 Reading
AIMS by Percentage of Students in a Performance Level
2007-2012



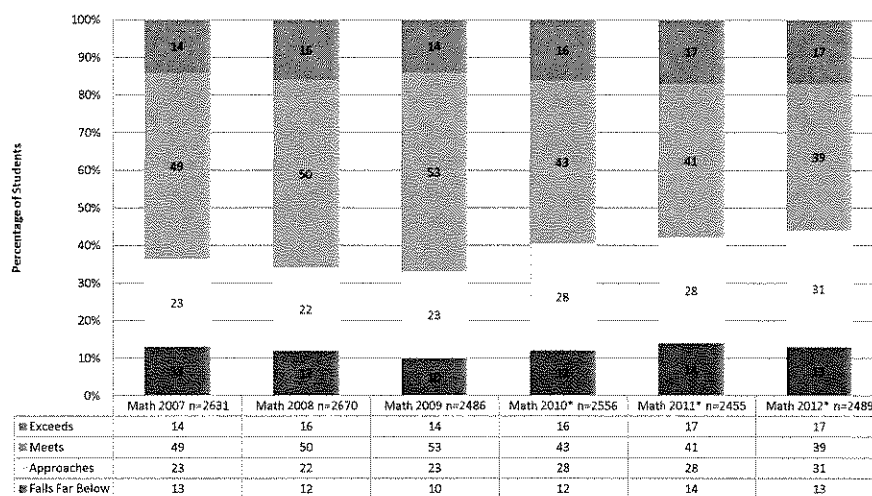
Washington Elementary School District
Comparison of Percentage of Students at Proficiency on AIMS Reading
2007 and 2010-2012



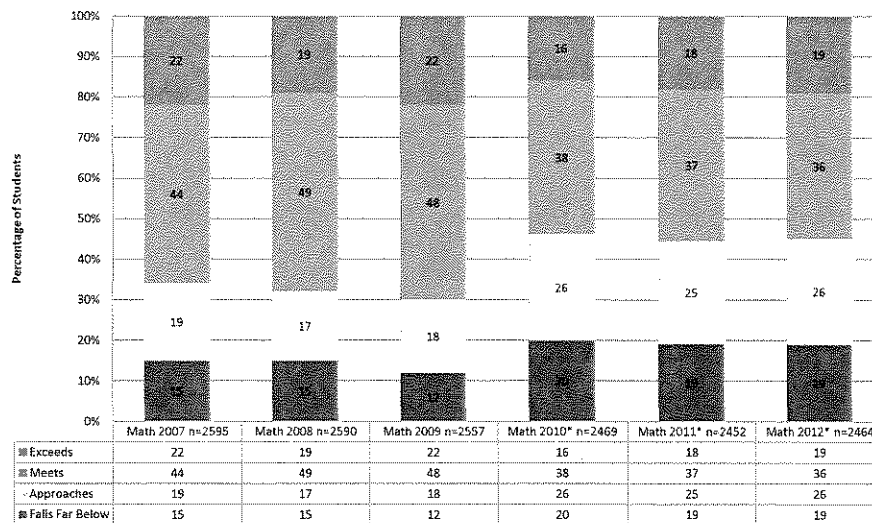
Reading Performance Trends District AIMS 2007:2012

- The highest percent proficient overall: 2012, grade 7.
- The lowest percent proficient overall: 2007, grade 4.
- There is a decrease in the percent proficient from grade 7 to grade 8 every year with 2012 showing the greatest decrease (6%).
- There is an increase in the percent proficient in every grade when comparing 2007 to 2012. The greatest increases are in grades 6 and 7.

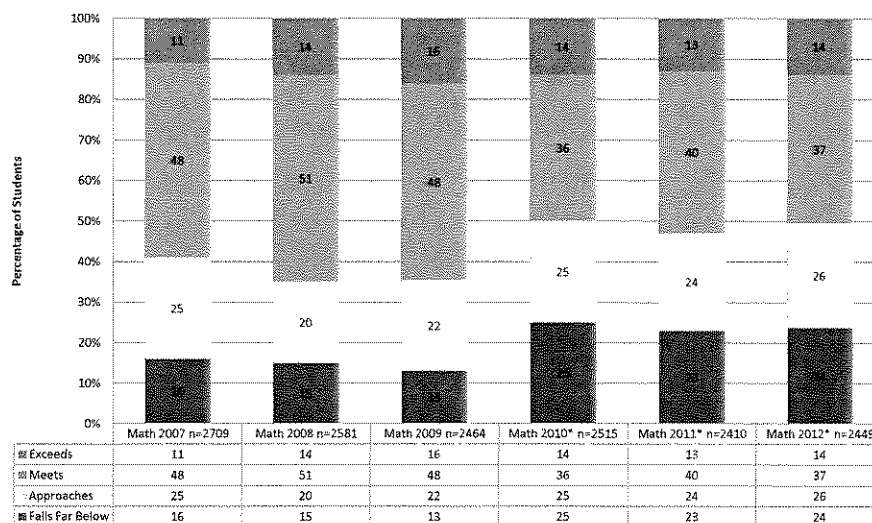
**Washington Elementary School District
Grade 3 Mathematics
AIMS by Percentage of Students in a Performance Level
2007-2012**



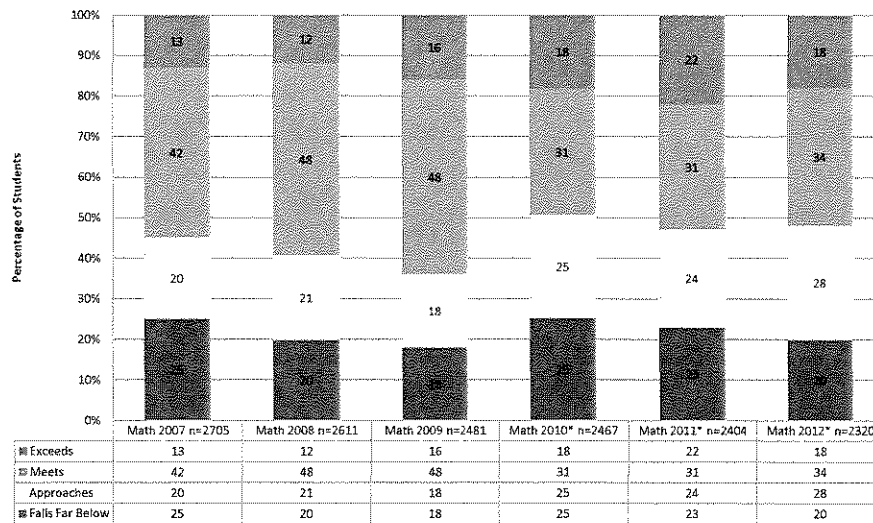
Washington Elementary School District
Grade 4 Mathematics
AIMS by Percentage of Students in a Performance Level
2007-2012



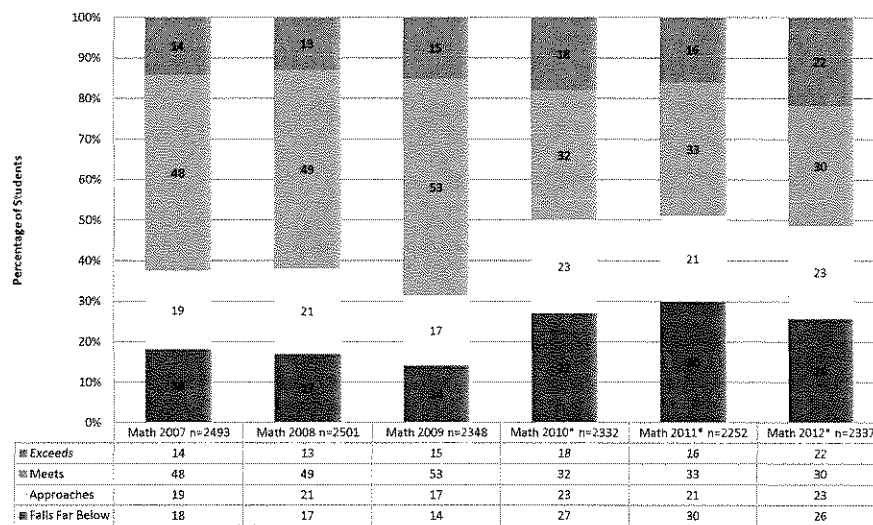
Washington Elementary School District
Grade 5 Mathematics
AIMS by Percentage of Students in a Performance Level
2007-2012



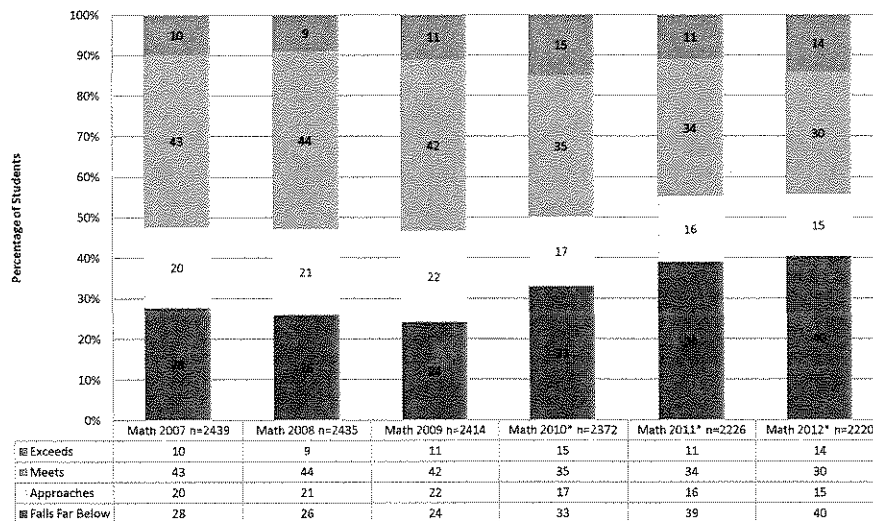
Washington Elementary School District
Grade 6 Mathematics
AIMS by Percentage of Students in a Performance Level
2007-2012



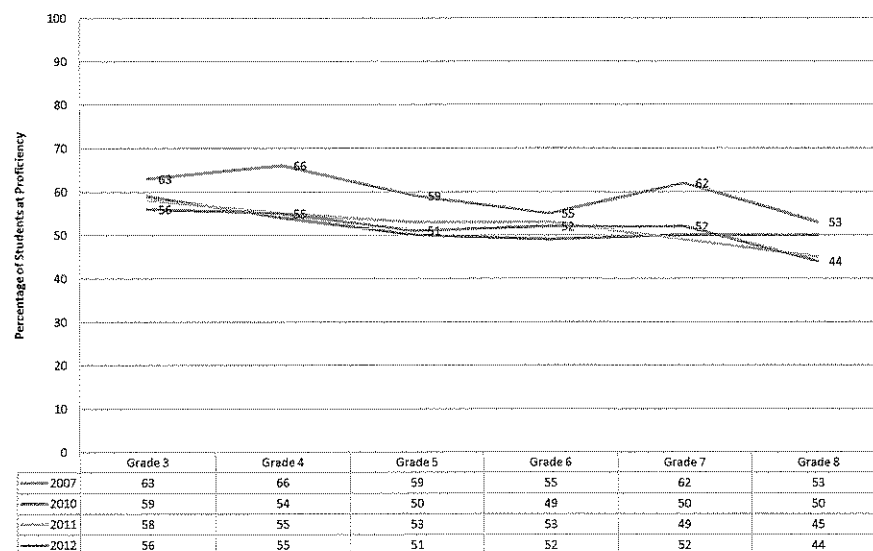
Washington Elementary School District
Grade 7 Mathematics
AIMS by Percentage of Students in a Performance Level
2007-2012



**Washington Elementary School District
Grade 8 Mathematics
AIMS by Percentage of Students in a Performance Level
2007-2012**



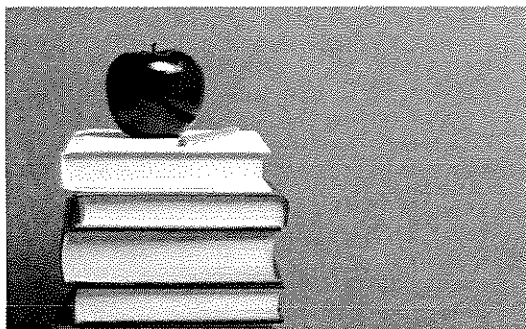
**Washington Elementary School District
Comparison of Percentage of WESD Students at Proficiency on AIMS in
Mathematics 2007 and 2010-2012**



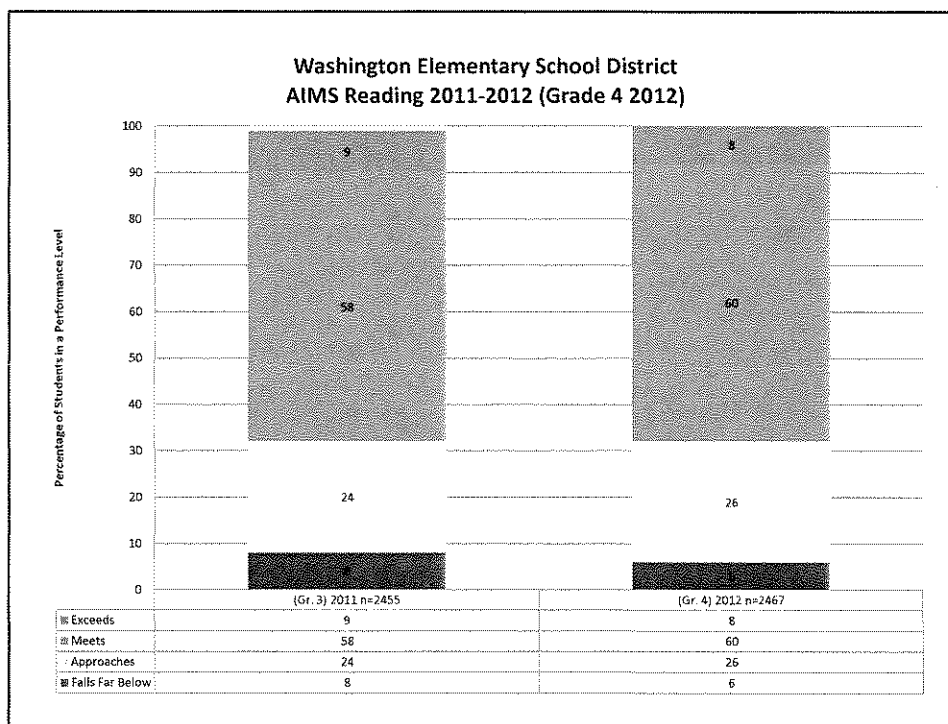
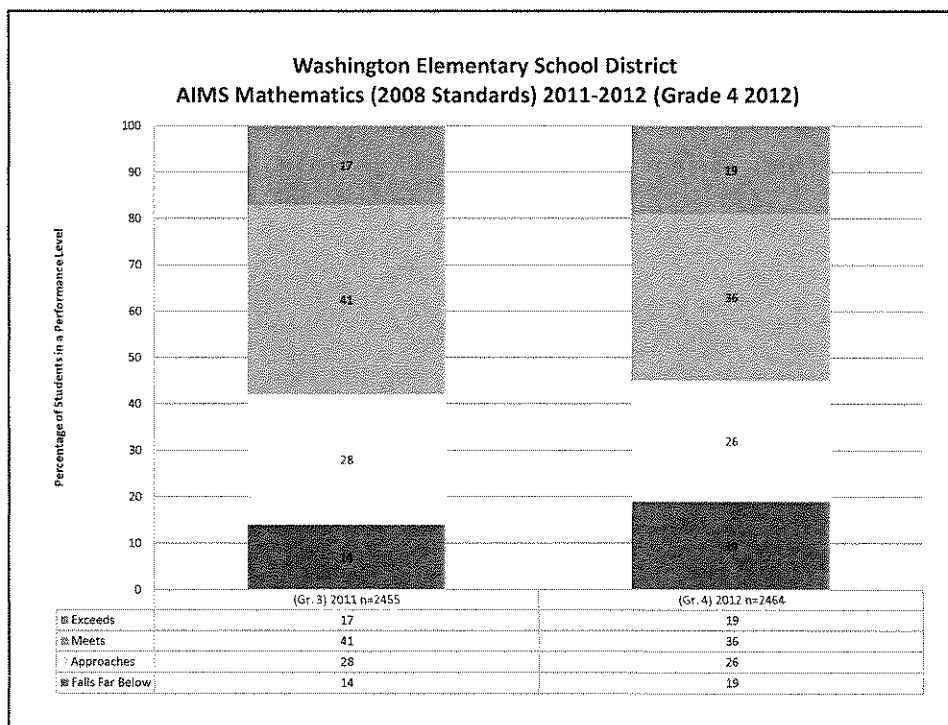
Mathematics Performance Trends District AIMS 2007-2012

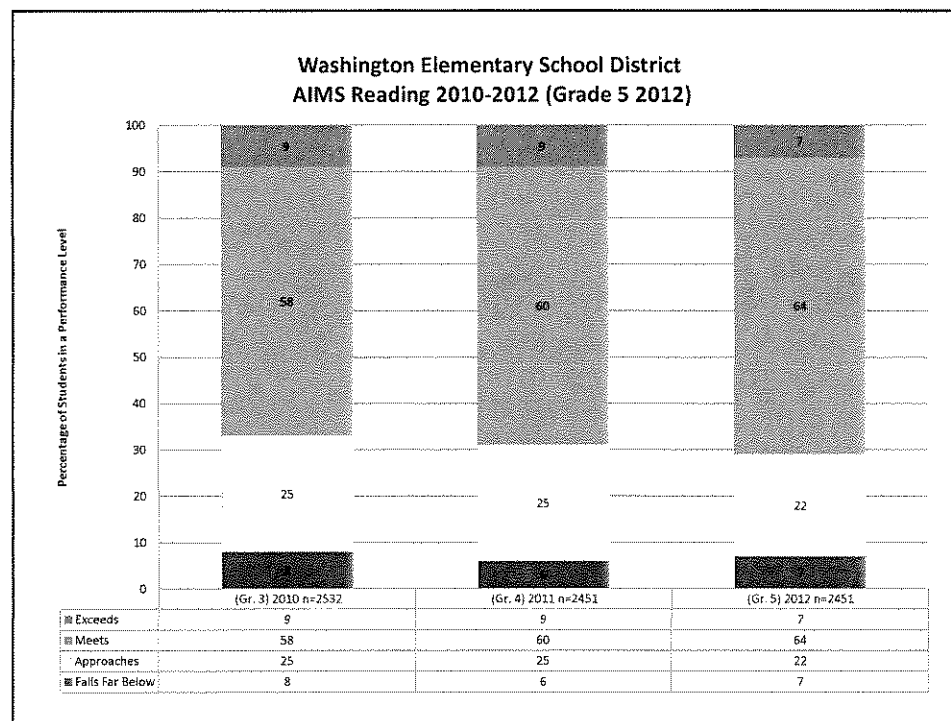
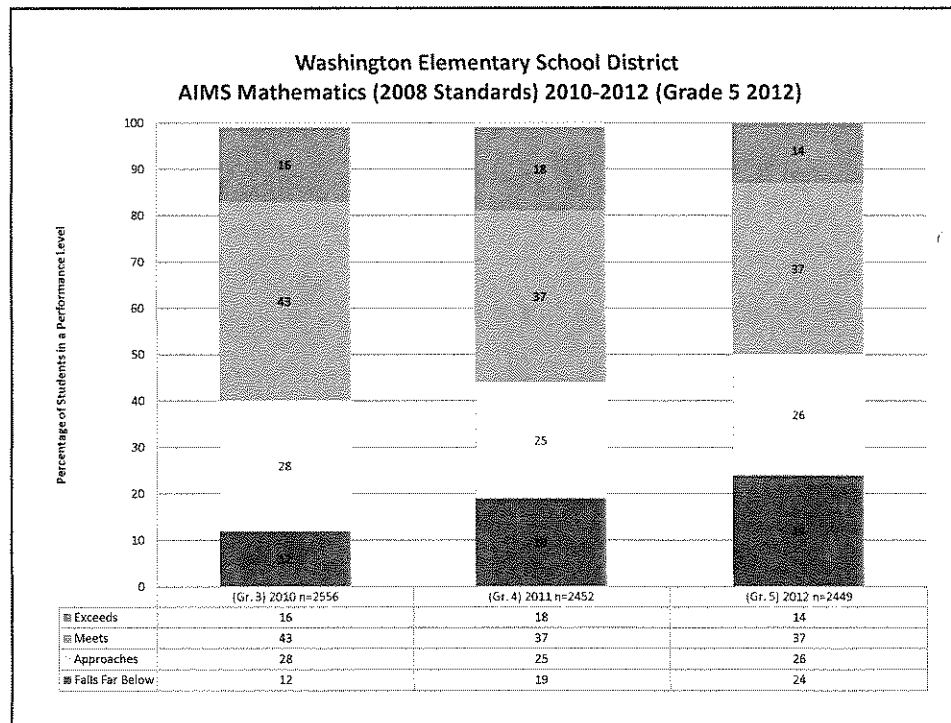
- The highest percent proficient overall: 2009, grade 4.
- The lowest percent proficient overall: 2012, grade 8.
- There is a decrease in the percent proficient from grade 7 to grade 8 every year, 2007 through 2012, except 2010 where there was no difference.
- There is a general decrease in percent proficient as the grades increase.

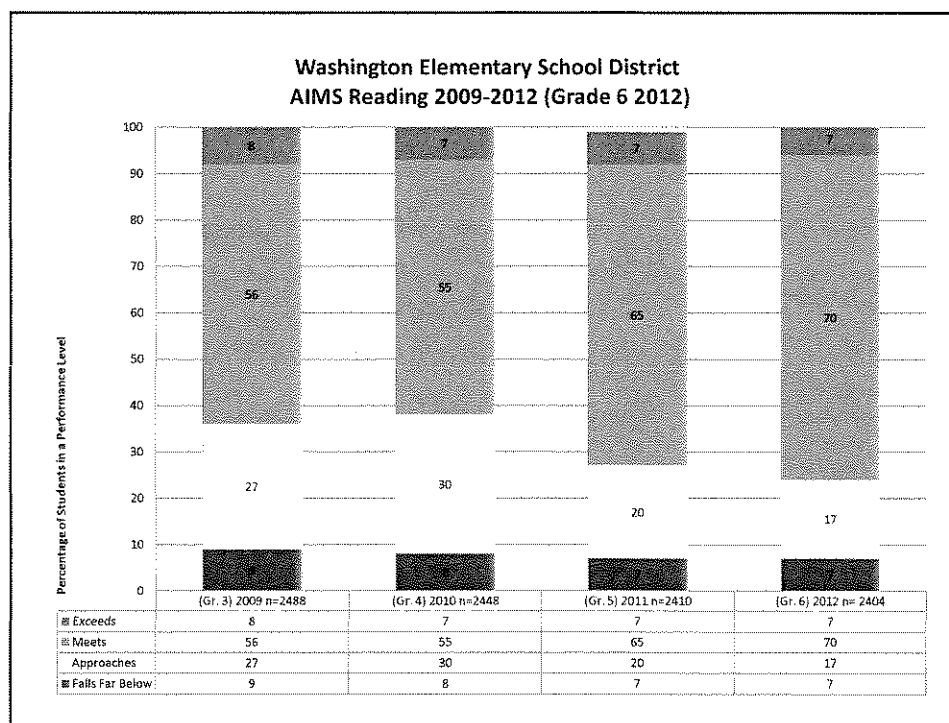
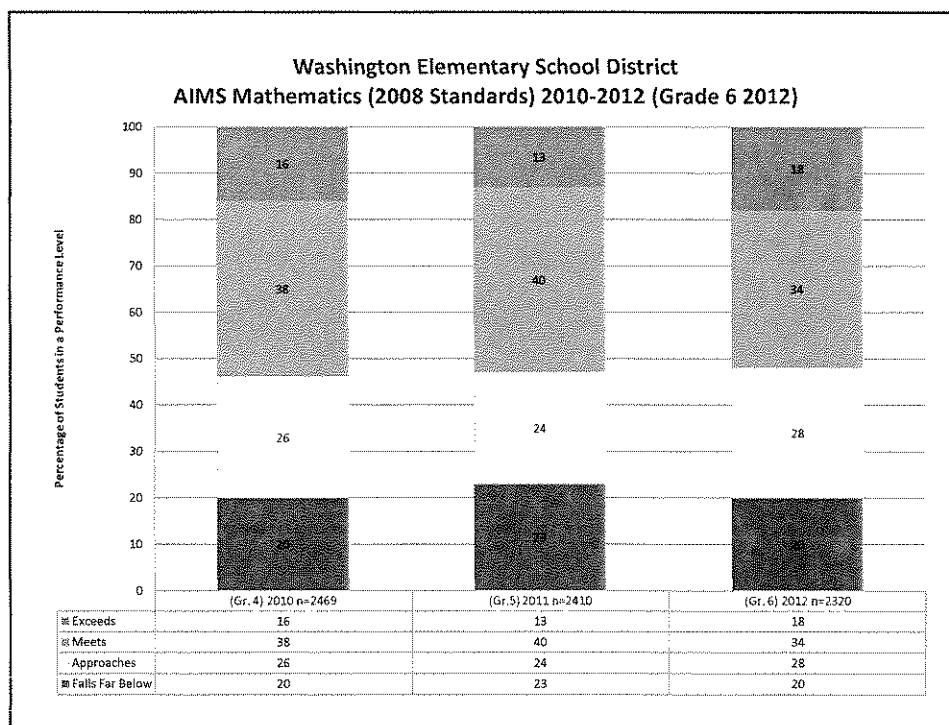
*Note: 2010 data were from assessment of the revised standards.

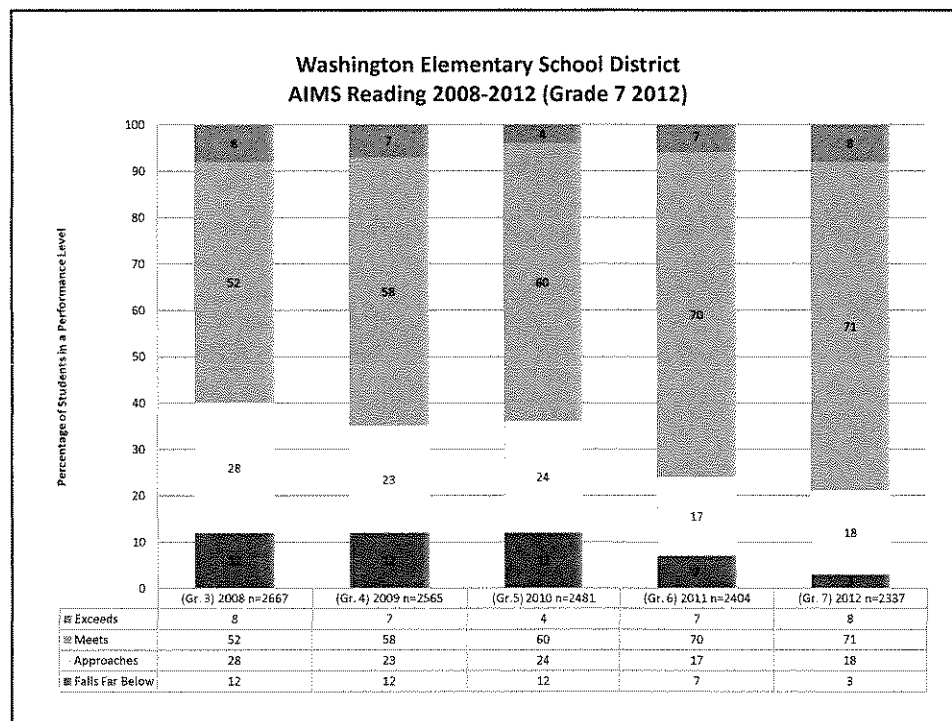
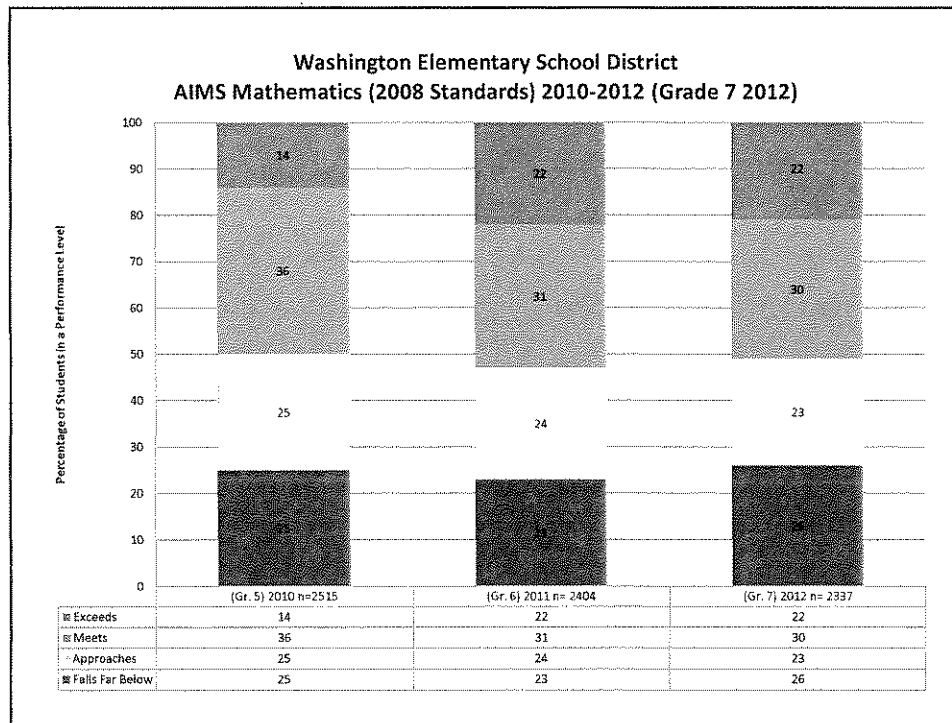


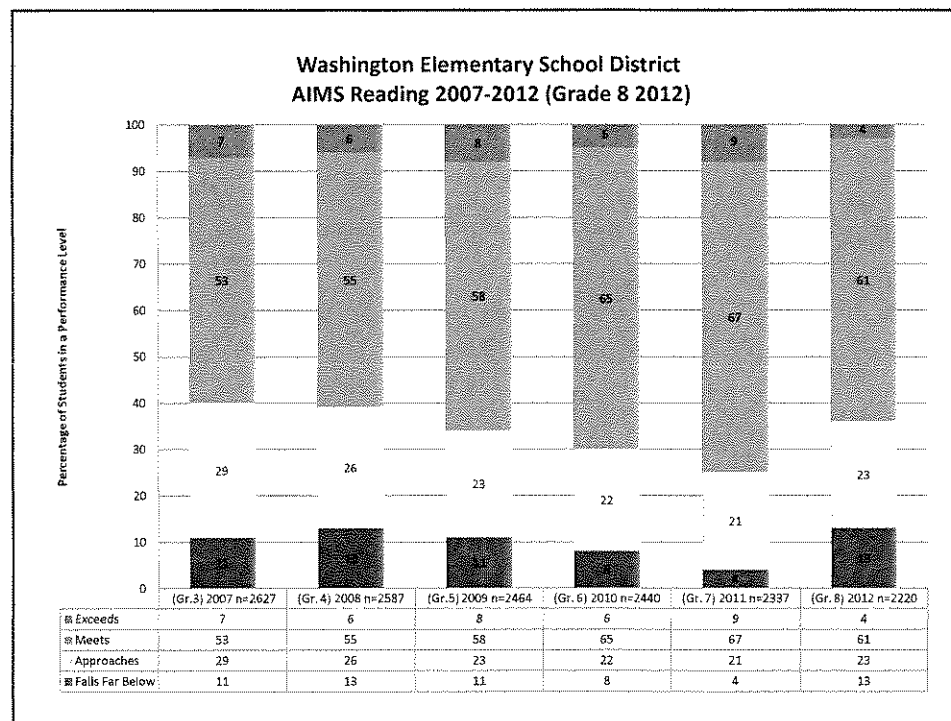
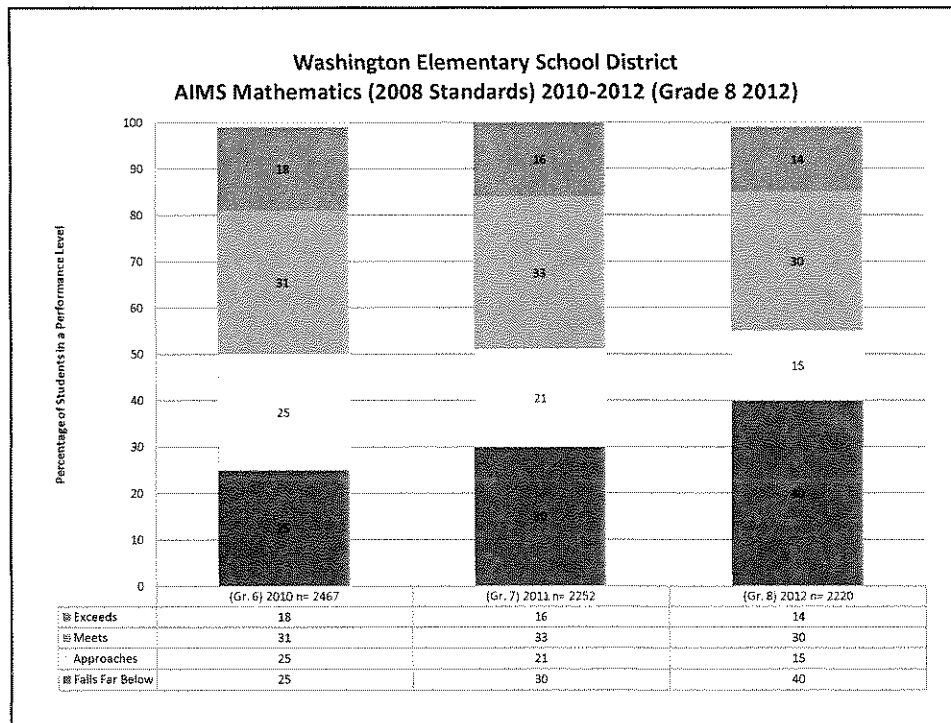
**Washington Elementary School District
AIMS Reading and Mathematics
by Cohorts (All Students)
2007-2012**











Writing 2011 and 2012

Grades 5, 6 and 7

Extended Writing (60% of score) :



6-Trait Holistic Rubric

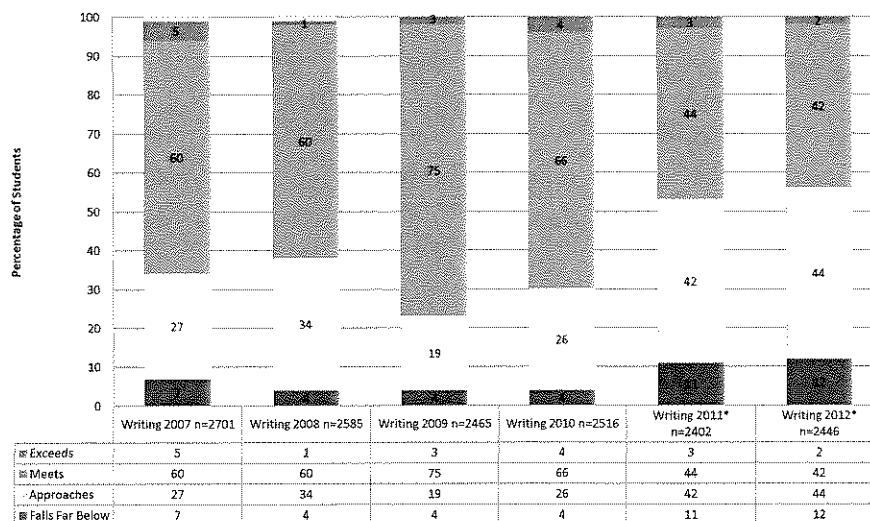
Multiple Choice Items (40% of score) added
Spring 2011:

Embedded in Reading AIMS

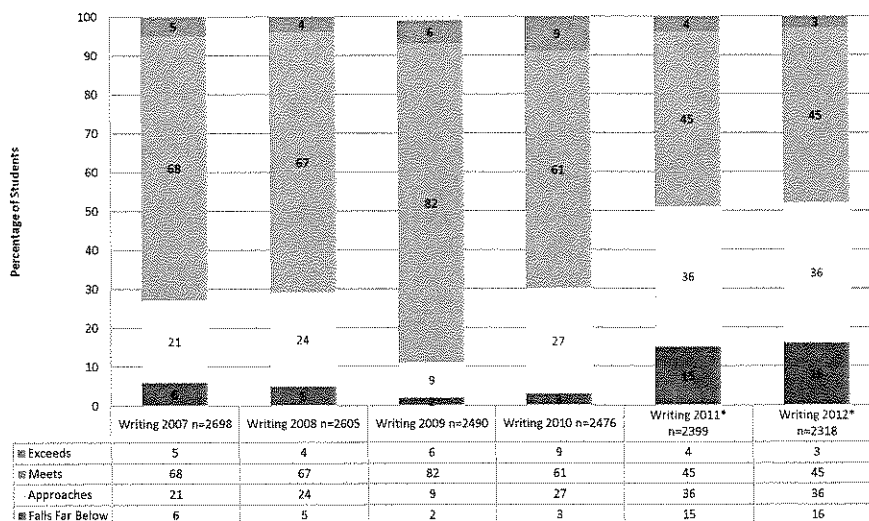
Stand alone-question with four choices

Stimulus-short paragraph (five to seven sentences long) with three or more items attached

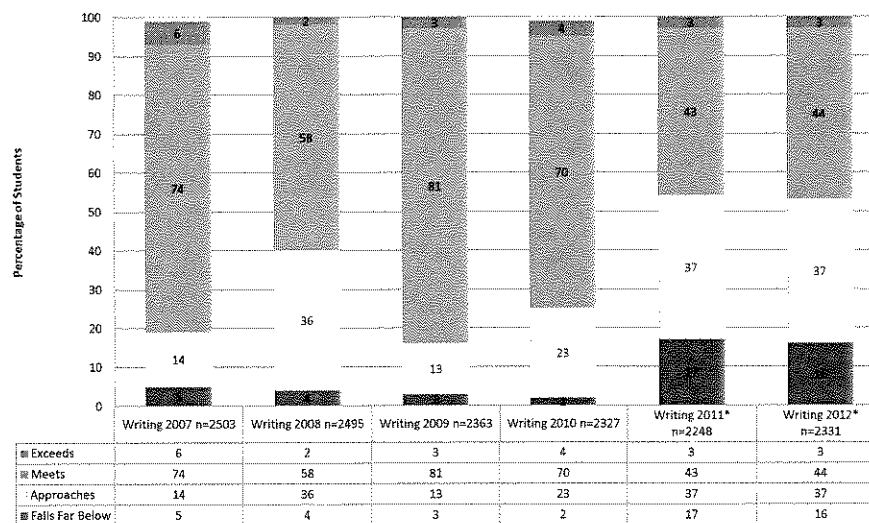
Washington Elementary School District
Grade 5 Writing
AIMS by Percentage of Students in a Performance Level
2007-2012

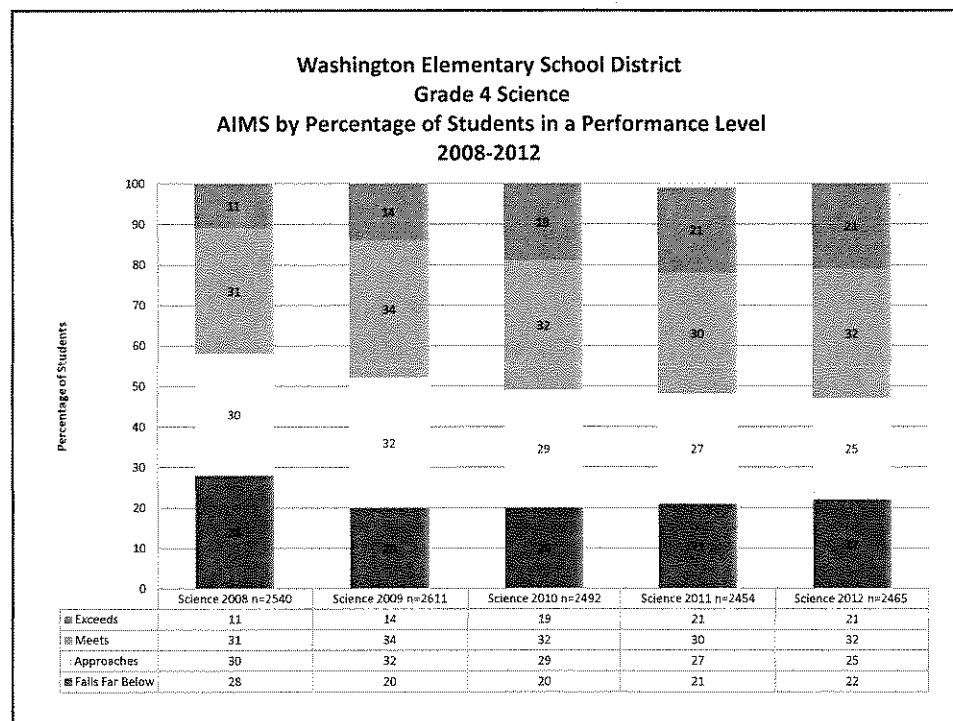
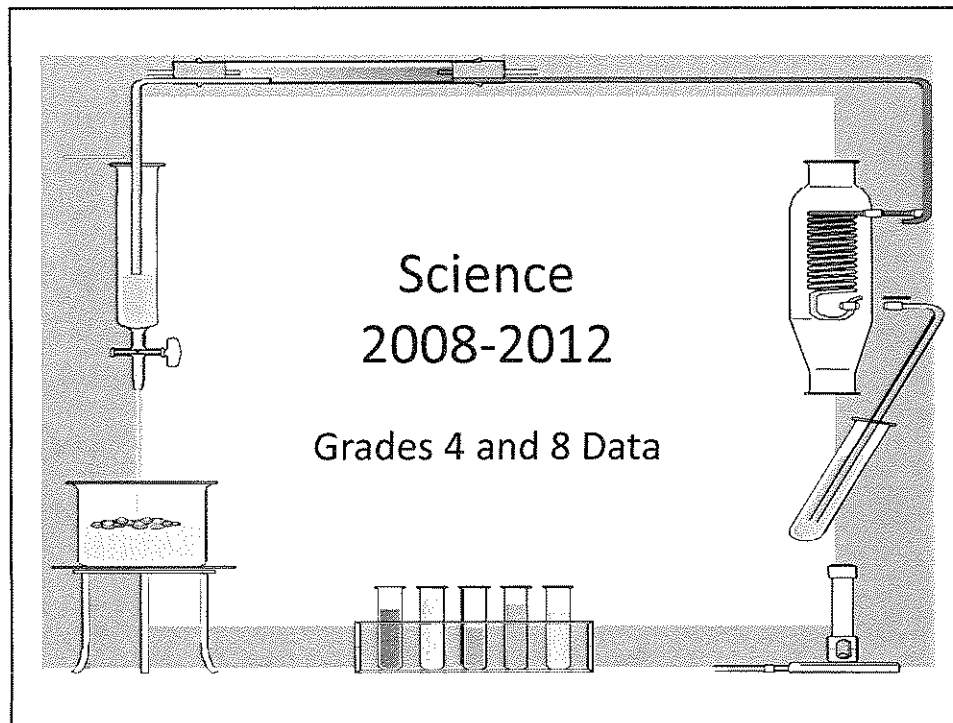


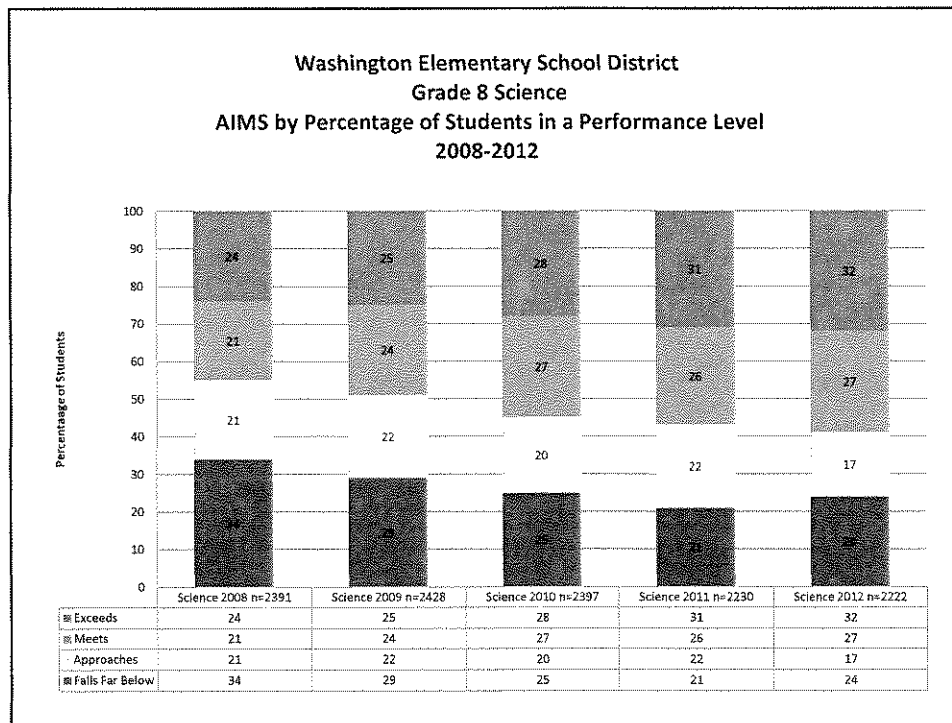
Washington Elementary School District
Grade 6 Writing
AIMS by Percentage of Students in a Performance Level
2007-2012



Washington Elementary School District
Grade 7 Writing
AIMS by Percentage of Students in a Performance Level
2007-2012







Stanford 10



The Stanford 10 is a national norm-referenced test that compares the scores of students to that of the norm group.

This test is administered to 2nd graders and is an “off the shelf” product that is not fully aligned to 2nd grade Arizona Academic Standards.

Stanford 10

Data received at the individual student level include:

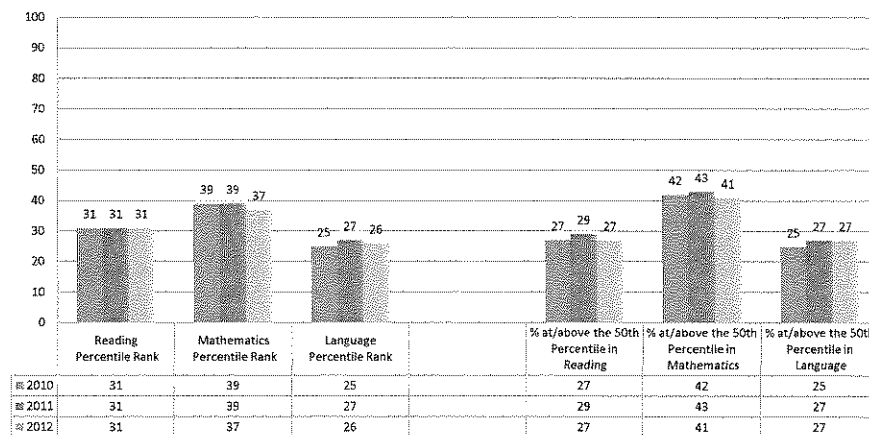
- National Percentile Rank (NPR)
- Stanines
- Normal Curve Equivalent (NCE)
- Scaled Scores



No data were received comparing the scores of WESD students with those of the State.

The scores from the norm referenced Stanford 10 test are not included in either of the State's accountability models.

Washington Elementary School District
Comparison of Percentile Rank and
Percentage At/Above the 50th Percentile
Grade 2 (All Students)
Stanford 10
2010-2012



Arizona English Language Learner Assessment (AZELLA)

Four domains: Oral Listening and Speaking,
Reading and Writing

Performance levels: Pre-Emergent,
Emergent, Basic, Intermediate

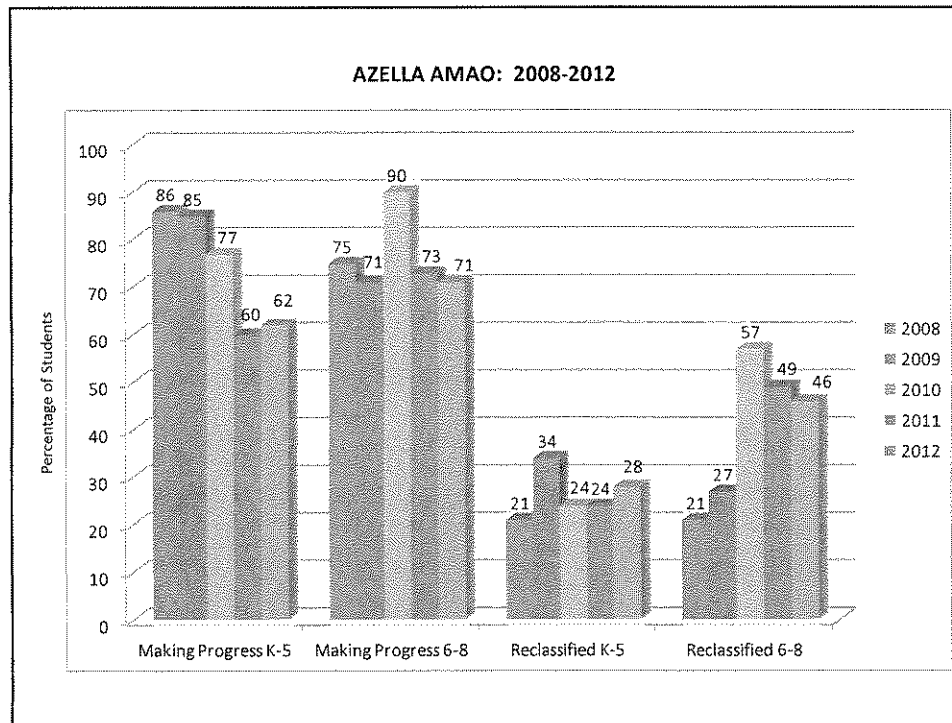
and Proficient (a student must achieve the “Proficient”
level to be reclassified as a Fluent English Proficient student).



AZELLA and Annual Measurable Achievement Objectives

The AZELLA scores are utilized by ADE in two measures: making progress, defined as advancing one or more levels, and reclassification. For the past six years, the percent of students making progress has exceeded the expected AMAO and for five years WESD has exceeded reclassification targets.



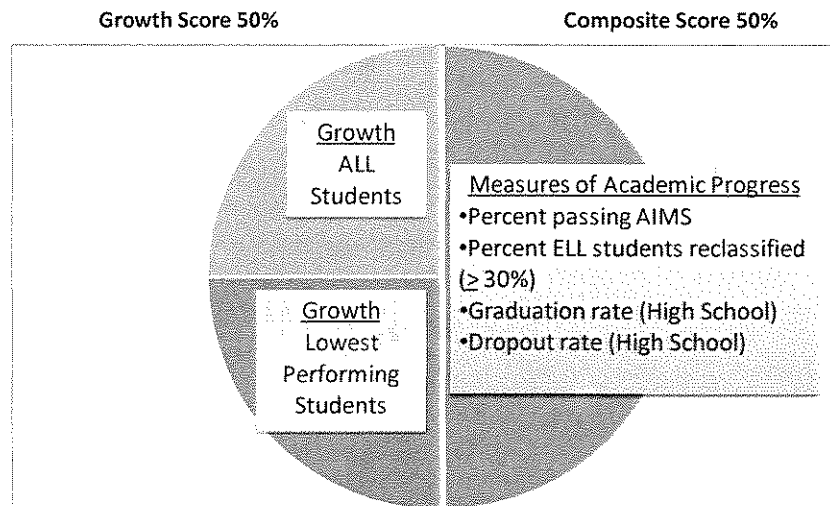


Accountability



A-F Grades
ESEA Flexibility Request
School Determinations

Components of the A-F Grades



A-F Letter Grades – Who's Included?

- Grades 3- 8 AIMS Reading and Mathematics Scores
- Full Academic Year (FAY) students only – enrolled within first 10 days and enrolled at time of test
- English Language Learners
- Special Education students
- AIMS A scores (percent passing only- new for 2012)

Technical and Policy Changes for 2012 A-F Grades

- Legislative Changes- elimination of AZ LEARNS, accountability for A-F Grades
- 95% Tested Rule Added (from *NCLB*)
- Inclusion of AIMS A Scores (from *NCLB*)
- ELL Reclassification Criteria Changes
- Additional Point

Changes in ELL Inclusion Rules

Criteria	*** NEW- Beginning in 2012 ***	Previous
Minimum N-count for Eligibility	Schools serving 10 or more ELL students school-wide will be included	Schools serving 10 or more ELL students school-wide
Eligibility for ELL Bonus Points	Must test at least 95% of ELL students with a demonstrated ELL need on AZELLA during end-of-year testing	
Enrollment	FAY students only	Continuously enrolled for 150 or more days in ELL program
Additional Inclusion	ELL students withdrawn by parent request are included in the ELL reclassification rate calculation	Previously excluded from the calculation

**** The 30% Reclassification Rate Threshold still applies ****

Composite score

Add Points for Each Measure	
Percent Passing AIMS	0 to 100
Made ELL Target ≥ 30% reclassification	0 or 3
Made Graduation Rate Target (High School only)	0 or 3
Made Dropout Rate Target (High School only)	0 or 3
Total	109 points possible (HS) 103 points (ELM/MS)

A-F Letter Grades – The Growth Model

The purpose of the Growth component is to:

- Better understand how well a school/LEA is growing its students in Reading and Mathematics from one year to the next
- Describe the academic gain relative to academic peers statewide
- Measure how well a school's lowest achieving students are progressing academically

Growth Score

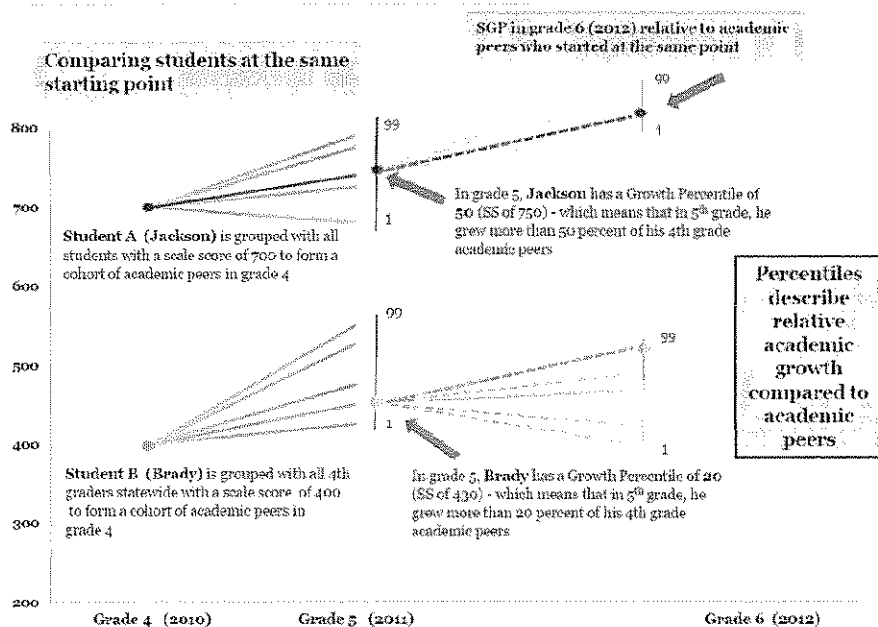
- SGP's will be calculated for ALL students, only FAY will be included in A-F letter grades

- ELL students
- SPED students

* Students must have scores in Arizona for 2011 and 2012 to receive growth (Stanford 10 and/or AIMS)

* Some students' scores may be based on up to seven years of AIMS results

Conceptual Illustration of the Growth Model



Growth Score

A. Median growth percentile of all students	0 to 100
B. Median growth percentile of bottom 25%	0 to 100
Average of A and B	0 to 100

A-F Accountability Letter Grade Scores*

Grade	Total Score	Level of Performance
A	140-200	Excellent
B	120-139	Above Average
C	100-119	Average
D	0-99	Below Average

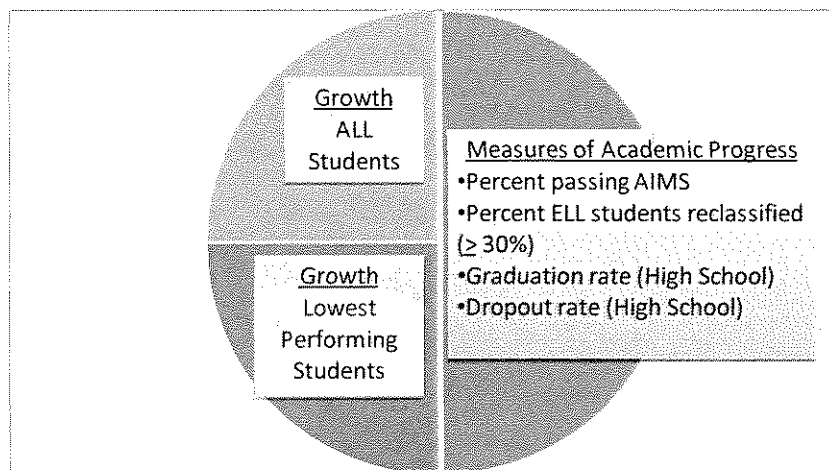
Formula: Academic Growth + Academic Outcomes = A-F Accountability Score
 (100 points possible) (100 points possible) (200 total possible points)

**These scores were approved by the AZ State Board of Education.*

Components of the A-F Grades

Growth Score 50%

Composite Score 50%



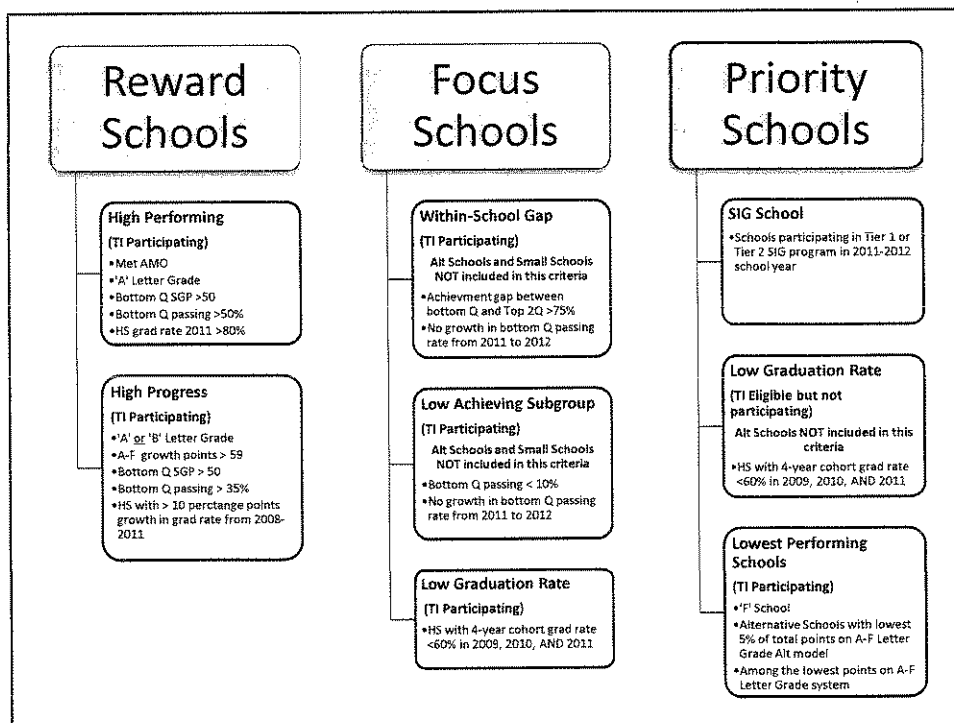
Elementary and Secondary Education Act Flexibility Request



School Designations

From NCLB to ESEA Flexibility

- New Annual Measurable Objectives (AMOs) now through the year 2020
- Additional "Super Subgroup"- bottom quartile (bottom 25%) as calculated in A-F Grades Growth Model
- Only this Super Subgroup (of all subgroups) is utilized in the accountability for ESEA
- Growth Model Top Two Quartiles (top 50%) also utilized



Next Steps?

What are your next steps at the school, grade, and teacher levels with...

- ... the AIMS trend data?
- ... the A-F Grade data?
- ... the AZELLA data?



Next Steps?

Goals...

- ... short term?
- ... mid range?
- ... long range?

Implications for...

- ... Intervention?
- ... SuccessMaker?
- ... After-school Academy?



WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board Action

FROM: Dr. Susie Cook, Superintendent X Discussion

DATE: November 8, 2012 X Information

AGENDA ITEM: Continuous Improvement Plans 1st Reading

INITIATED BY: Janet Sullivan, Assistant Superintendent of Academic Services SUBMITTED BY: Janet Sullivan, Assistant Superintendent of Academic Services

PRESENTER AT GOVERNING BOARD MEETING: Janet Sullivan, Assistant Superintendent of Academic Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

The Arizona Department of Education (ADE) requires all Title I schools to complete a Continuous Improvement Plan (CIP). The plans are housed in the ADE ALEAT application.

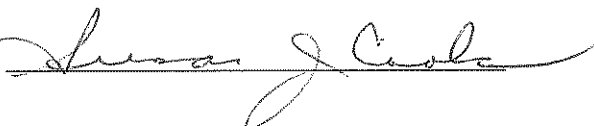
In prior years, the Improvement Plans have been brought to the Governing Board for review as required for schools identified as Underperforming under AZ LEARNS. Recent legislation amended A.R.S. 15-241 to reflect the change from AZ LEARNS to the A-F Grades, thus schools identified as 'D' schools under the new A-F Grades accountability system are required to share their plans with the Governing Board.

Additionally, it has been our practice to bring the CIPs of schools in improvement through *No Child Left Behind Act of 2001* provisions to the Governing Board for review. With the granting of Arizona's Elementary and Secondary Education Act Flexibility Request, school improvement determinations have changed. Currently schools are identified for improvement as pre-intervention, Focus, or Priority schools, with Priority schools being those schools in the greatest need. Four schools have been identified as Focus schools. The plans for the schools identified as 'D' and/or Focus Schools are the subject of this agenda item. The principals of Lakeview (Tim Woodward), Maryland (Barbara Newman), Moon Mountain (Sue Brown), Mountain View (Mike Christensen), Richard E. Miller (Shannon Bonnette), and Shaw Butte (Tracy Maynard), are available to answer any questions Governing Board members may have regarding their schools and the plans submitted to the ADE.

SUMMARY AND RECOMMENDATION

No action required.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item IV.C.

Continuous Improvement Plans

November 8, 2012

Page 2

Linda McKeever, Administrator for Title I, coordinated the efforts of each school as the school teams updated the needs assessment, refined the goals, and identified strategies and action steps to meet those goals. Site plans were entered into the ALEAT system to meet the November 1, 2012, due date.

In addition to Title I schools, of which WESD currently has 25 schools receiving Title I funding, the District will utilize this process for all 32 schools, a decision reached through the consensus of administrators. These plans are nearing completion. Once completed, all plans will be entered in ALEAT and will be posted on the District and school web sites.

Due to the length of the improvement plans, copies of the complete plans have been provided for Board members, and additional copies are available in the Academic Services Department upon request.